

**INDEPENDENCE TOWNSHIP  
WARREN COUNTY  
OPEN PUBLIC RECORDS ACT REQUEST FORM**  
286-B Route 46 P.O. Box 164  
Great Meadows, NJ 07838  
908-637-4133 Fax: 908-637-8844  
dhrebenak@independencenj.com  
Dena Hrebenak, Record Custodian



**Important Notice**

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

**Requestor Information – Please Print**

First Name Ryan MI \_\_\_\_\_ Last Name Williams  
 E-mail Address MLS@stellaripl.com  
 Mailing Address 2605 Maitland Center Pkwy suite C  
 City Maitland State FL Zip 32751  
 Telephone 302-261-9069 FAX 407-210-3113  
 Preferred Delivery: Pick Up \_\_\_\_\_ US Mail \_\_\_\_\_ On-Site Inspect \_\_\_\_\_ Fax Yes E-mail Yes

**If you are requesting records containing personal information, please circle one:** Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Ryan Williams Date 02-16-2024

**Payment Information**

Maximum Authorization Cost \$ \_\_\_\_\_

Select Payment Method  
 Cash \_\_\_\_\_ Check \_\_\_\_\_ Money Order \_\_\_\_\_

Fees: Letter size pages - \$0.05 per page  
 Legal size pages - \$0.07 per page  
 Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

**Record Request Information:** Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We are currently working with closing on this property scheduled and would need the below records verified. Please provide the requested below info at the earliest.

Address: 3 SHAKESPEARE RD HACKETTSTOWN NJ 07840  
 Parcel: Block: 15 Lot: 7.09  
 Owner: BRUCE WILCOX

Please advise if the above address has any OPEN/PENDING/EXPIRED Permits and demolition permits that needs attention and any fees due currently.

Also advise if there are any Code Violation or fines due that needs attention currently. Any unrecorded liens/fines/special assessments due.

AGENCY USE ONLY

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Est. Document Cost _____ Est. Delivery Cost _____ Est. Extras Cost _____ Total Est. Cost _____ Deposit Amount _____ Estimated Balance _____  Deposit Date _____	<b>Disposition Notes</b> Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.  In Progress - Open _____ Denied - Closed _____ Filled - Closed _____ Partial - Closed _____	<table style="width:100%; border: none;"> <tr> <th style="text-align: left; border: none;">Tracking Information</th> <th style="text-align: left; border: none;">Final Cost</th> </tr> <tr> <td style="border: none;">Tracking # _____</td> <td style="border: none;">Total _____</td> </tr> <tr> <td style="border: none;">Rec'd Date _____</td> <td style="border: none;">Deposit _____</td> </tr> <tr> <td style="border: none;">Ready Date _____</td> <td style="border: none;">Balance Due _____</td> </tr> <tr> <td style="border: none;">Total Pages _____</td> <td style="border: none;">Balance Paid _____</td> </tr> <tr> <td colspan="2" style="text-align: center; border: none;"><b>Records Provided</b></td> </tr> </table> <div style="display: flex; justify-content: space-between;"> <div style="border-top: 1px solid black; width: 60%; text-align: center;">              Custodian Signature           </div> <div style="border-top: 1px solid black; width: 30%; text-align: center;">             2/19/24              Date           </div> </div>	Tracking Information	Final Cost	Tracking # _____	Total _____	Rec'd Date _____	Deposit _____	Ready Date _____	Balance Due _____	Total Pages _____	Balance Paid _____	<b>Records Provided</b>	
Tracking Information	Final Cost													
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Rec'd Date _____	Deposit _____													
Ready Date _____	Balance Due _____													
Total Pages _____	Balance Paid _____													
<b>Records Provided</b>														

**DEPOSITS**

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

**YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):**

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

**N.J.S.A. 47:1A-1.1**

- Inter-agency or intra-agency advisory, consultative or deliberative material
- Legislative records
- Law enforcement records:
  - Medical examiner photos
  - Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - Victims' records
- Trade secrets and proprietary commercial or financial information
- Any record within the attorney-client privilege
- Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software
- Information which, if disclosed, would give an advantage to competitors or bidders
- Information generated by or on behalf of public employers or public employees in connection with:
  - Any sexual harassment complaint filed with a public employer
  - Any grievance filed by or against an employee
  - Collective negotiations documents and statements of strategy or negotiating
- Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- Information that is to be kept confidential pursuant to court order
- Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- Social security numbers
- Credit card numbers
- Unlisted telephone numbers
- Drivers' license numbers
- Certain records of higher education institutions:
  - Research records
  - Questions or scores for exam for employment or academics
  - Charitable contribution information
  - Rare book collections gifted for limited access
  - Admission applications
  - Student records, grievances or disciplinary proceedings revealing a students' identification
- Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- Convicts requesting their victims' records N.J.S.A. 47:1A-2.2



# 1. Permits

(All Data, Block/Lot = '15

<u>Permit Number</u>	<u>Permit Issue Date</u>	<u>Control Number</u>	<u>Location Address</u>	<u>Block</u>	<u>Lot</u>	<u>Application Date</u>	<u>Application Status</u>	<u>Subcodes Used</u>	<u>Work Description</u>
20-140	07/15/2020	11356	3 SHAKESPEARE 15 RD		7.09	07/15/2020	CA and Close Date Issued	F	
20-141	07/15/2020	11357	3 SHAKESPEARE 15 RD		7.09	07/15/2020	CA and Close Date Issued	P F	
<b>Grand Totals</b>									