



RIGHT-TO-KNOW RESPONSE

DATE OF RESPONSE: October 31, 2023

RIGHT-TO-KNOW OFFICER: Betsy Rengers, Manager

RESPONSE SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

RESPONSE SUBMITTED TO:

Pursuant to your right-to-know request dated 10/25/2023 and received by Leet Township on the same:

Address: 210 Pilgrim Dr, Sewickley, PA 15143
Parcel: 0815-J-00062-0000-00
Owner: HELKOWSKI DANIEL & DANIELA

- 1. Please advise if the address below has any **OPEN/PENDING/EXPIRED** Permits and demolition permits that need attention and any fees due currently.
- 2. Also advise if there are any open Code violations or fines due that need attention currently.
- 3. Advise if there are any unrecorded liens/fines/special assessments due.

Your request is denied. No such record exists.

Pursuant to Pennsylvania’s Right to Know Law, Chapter 9, Section 903, “If an agency’s response is a denial of a written request for access, whether in whole or in part, the denial shall be issued in writing and shall include” (Note: Leet Township answers are included in *italics* following each requirement):

- 1. A description of the record requested – *is provided in this response.*
- 2. The specific reasons for the denial, including a citation of supporting legal authority – *are provided in this response.*
- 3. The typed or printed name, title, business address, business telephone number, and signature of the open-records officer on whose authority the denial is issued – *Signature provided below. The name and title of the open-records officer is the RIGHT-TO-KNOW OFFICER provided above. The business address and business telephone number are provided on the letterhead above.*
- 4. Date of response – *contained in this response.*

5. The procedure to appeal the denial of access under this act – *The procedure to appeal the denial can be found in Pennsylvania’s Right To Know Law, Chapter 11, Section 1101(a)(1), which reads, in part, “If a written request for access to a record is denied or deemed denied, the requester may file an appeal with the Office of Open Records or judicial, legislative or other appeals officer designated under section 503(d) within 15 business days of the mailing date of the agency’s response or within 15 business days of a deemed denial. The appeal shall state the grounds upon which the requester asserts that the record is a public record, legislative record, or financial record and shall address any grounds stated by the agency for delaying or denying the request.”*

Signature of Right-To-Know Officer:

