

Tax Collector
Construction
Code Enforcement

STAFFORD TOWNSHIP
OPEN PUBLIC RECORDS ACT REQUEST FORM
260 E. BAY AVENUE, MANAHAWKIN, NJ 08050
609-597-1000 fax 609-597-4911
clerk@staffordnj.gov

OPRA 2024-457
Due: 6/26/24

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Our firm has been requested to research the referenced property for any **BUILDING PERMITS, CODE VIOLATION & SPECIAL ASSESSMENT FEES** on record in any city, town, village, or port authority.

Requesting to provide the below information for the property.

Address: 228 COMPASS ROAD, MANAHAWKIN NJ 08050
block : 44.189 LOT: 9
Owner: CUMMINGS, STEVEN J

1. Please advise if the below address has any OPEN/PENDING/EXPIRED Permits and demolition permits that need attention and any fees due currently.
2. Also advise if there are any open Code Violation or fines due that needs attention currently.
3. Advise if there are any unrecorded liens/fines/special assessments due.

AGENCY USE ONLY

| | |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost | _____ |
| Total Est. Cost | _____ |
| Deposit Amount | _____ |
| Estimated Balance | _____ |
| Deposit Date | _____ |

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

| | | | |
|-------------|---|--------|-------|
| In Progress | - | Open | _____ |
| Denied | - | Closed | _____ |
| Filled | - | Closed | _____ |
| Partial | - | Closed | _____ |

AGENCY USE ONLY

| Tracking Information | | Final Cost | |
|----------------------|-------|--------------|-------|
| Tracking # | _____ | Total | _____ |
| Rec'd Date | _____ | Deposit | _____ |
| Ready Date | _____ | Balance Due | _____ |
| Total Pages | _____ | Balance Paid | _____ |

Records Provided

*See Attached info
6-24-24
K. Unley*

Custodian Signature

Date



1. Permits

| <u>Permit Number</u> | <u>Permit Issue Date</u> | <u>Location Address</u> | <u>Block</u> | <u>Lot</u> | <u>Application Status</u> | <u>Work Type</u> | |
|----------------------|--------------------------|-------------------------|--------------|------------|-----------------------------|------------------|--------------------------|
| 08-1382 | 06/16/2008 | 228 COMPASS RD. | 44.189 | 9 | CA and Close Date Issued | Alteration | WATER SERVICE CONNECTION |
| 08-710 | 04/15/2008 | 228 COMPASS RD. | 44.189 | 9 | CA and Close Date Issued | Alteration | DRY WATER LINE |
| 1-95-866 | 04/20/1995 | 228 COMPASS RD. | 44.189 | 9 | CA and Close Date Issued | Alteration | |
| Grand Totals | | | | | | | |
