

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

(This area is currently blank for the requestor to provide information.)

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Our firm has been requested to research the referenced property for any **BUILDING PERMITS, CODE VIOLATION & SPECIAL ASSESSMENT FEES** on record in any city, town, village, or port authority.

Requesting to provide the below information for the property.

Address: 276 MORRIS BLVD, MANAHAWKIN NJ 08050
 block : 159 LOT: 562
 Owner: MCHUGH, MARK G & KATHLEEN M

1. Please advise if the below address has any OPEN/PENDING/EXPIRED Permits and demolition permits that need attention and any fees due currently.
2. Also advise if there are any open Code Violation or fines due that needs attention currently.
3. Advise if there are any unrecorded liens/fines/special assessments due.

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____

Denied - Closed _____

Filled - Closed _____

Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

*See Attached info
 6-24-24
 K. Unley*

 Custodian Signature Date



1. Permits

<u>Permit Number</u>	<u>Permit Issue Date</u>	<u>Location Address</u>	<u>Block</u>	<u>Lot</u>	<u>Application Status</u>	<u>Work Type</u>	
13-1101	05/07/2013	276 MORRIS BLVD.	159	562	CA and Close Date Issued	Alteration	HEAT & A/C WITH DUCTWORKHEAT & A/C WITH DUCTWORKHEAT & A/C WITH DUCTWORK
13-518+A	04/05/2013	276 MORRIS BLVD.	159	562	Closed with Date	Alteration	REWIRE ELECTRIC, REPLACE WATER LINES, DETECTORS
13-518	03/08/2013	276 MORRIS BLVD.	159	562	CA and Close Date Issued	Alteration	REPLACE SUBFLOORS
12-437	04/23/2012	276 MORRIS BLVD.	159	562	CA and Close Date Issued	Alteration	REPLACE METER PAN
00-1521	10/06/2000	276 MORRIS BLVD.	159	562	CA and Close Date Issued	Alteration	REPLACE BULKHEAD
93-333	03/29/1993	276 MORRIS BLVD.	159	562	CA and Close Date Issued	Alteration	ROOF

Grand Totals
