



TOWNSHIP OF MAURICE RIVER
OPEN PUBLIC RECORDS ACT REQUEST FORM
 590 Main Street, P.O. Box 218
 Leesburg, NJ 08327
 Phone: 856-785-1120 / Fax: 856-785-1974
 Email: dpeterson@mauricerivertwp.org
 Denise L. Peterson, Municipal Clerk

Effective 06/18/09, OPRA requests submitted by fax will not be accepted. All OPRA requests must be submitted either in person, by regular and/or certified mail, or via email, in the appropriate format designated by law.

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Kevin MI _____ Last Name Smith
 E-mail Address Praveen.immanuel@stellaripl.com
 Mailing Address 2605 Maitland Center Parkway, Suite C
 City Maitland State FL Zip 32751
 Telephone 302-261-9069 FAX 407-210-3113
 Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Kevin Smith Date 11/06/2023

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash _____ Check _____ Money Order _____
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Hello,
 Our firm has been requested to research the referenced property for any BUILDING PERMITS, CODE VIOLATION & SPECIAL ASSESSMENT FEES on record in any city, town, village, or port authority.
 We kindly request that you advise us of the complete permit history, including all open and expired permits & Code Case or Active Code Lien & Special Assessment Fees Due or Outstanding found for the following property:
Property Address: 3319 S Delsea Dr/ 3319 RT 47 Millville NJ 08332
BLOCK 218: LOT 24
Owner: RICK BURNWORTH

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress - Open _____
 Denied - Closed _____
 Filled - Closed 11/6/23
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	<u>0</u>
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	<u>22</u>	Balance Paid	<u>0</u>
Records Provided			
<u>See attached.</u>			
Custodian Signature		Date	
<u>[Signature]</u>		<u>11/6/23</u>	

Denise Peterson

From: Praveen Immanuel <praveen.immanuel@stellaripl.com>
Sent: Monday, November 6, 2023 9:12 AM
To: Denise Peterson
Subject: Code/Permits/Special Assessment Request // 3319 S Delsea Dr/ 3319 RT 47 Millville NJ 08332
Attachments: OPRA-Form-3319 S DELSEA DR.pdf

Hello,

Our firm has been requested to research the referenced property for any BUILDING PERMITS, CODE VIOLATION & SPECIAL ASSESSMENT FEES on record in any city, town, village, or port authority.

We kindly request that you advise us of the complete permit history, including all open and expired permits & Code Case or Active Code Lien & Special Assessment Fees Due or Outstanding found for the following property:

Property Address: 3319 S Delsea Dr/ 3319 RT 47 Millville NJ 08332
BLOCK 218: LOT 24
Owner:RICK BURNWORTH

See attached

Open _____ Expired _____ Closed _____ None _____

Open Permit Number:
Expired Permit Number:

Code Case Number:
Code Lien Amount:

To further assist our clients and facilitate this process, could you please provide general instructions to resolve any permits that are open, expired, or currently pose a concern to the property referenced above.

Also, please confirm if there are any pending or active LIENS recorded on the property, and please provide a payoff valid for 30 days from today's date. Please attach documentation of the recorded lien, and provide the book and page number.

No records meeting your request. Denise Peterson 11/6/23

We are looking for Water & Sewer Bill information for the below mentioned Property.

Property Address: 3319 S Delsea Dr/ 3319 RT 47 Millville NJ 08332
BLOCK 218: LOT 24
Owner:RICK BURNWORTH

- 1) Please provide the ACCOUNT NUMBER and let us know if the Water & Sewer Service is still ACTIVE on the property. Only the account.
- 2) When the next Water & Sewer Bill will be mailed out? Please provide the Billed amount and Due Date.
- 3) If the bills are UNPAID, will there be a LIEN placed on the bills?
- 4) If bills are Paid, please provide the screen print, receipt or statement showing the bills are paid in full.
- 5) If bills are Unpaid, please provide a statement showing the payoff good thru 11/30/2023

Your assistance is greatly appreciated!

No records meeting your request. Denise Peterson 11/6/23