

HEMPFIELD

TOWNSHIP

1132 Woodward Drive, Greensburg, PA 15601 | 724-834-7232 | Fax: 724-834-5510 | www.hempfieldtwp.com

Thank you for writing to Hempfield Township to request records pursuant to Pennsylvania's Right-to-Know Law ("RTKL"), 65 P.S. §§ 67.101 et seq.

On October 31, 2023, you requested Code, permit & special assessments. Your request is denied for the following reason(s): The request must identify or describe the records sought with sufficient specificity to enable the agency to ascertain which records are being requested. The request was insufficiently specific and therefore is denied..

You have a right to appeal this denial of information in writing to Terry Mutchler, Executive Director, Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

If you choose to file an appeal you must do so within 15 business days of the mailing date of the agency's response. Section 1101.

Please note that a copy of your original Right-to-Know request and this denial letter must be included when filing an appeal. The law also requires that you state the reasons why the record is a public record and address the reasons the Township denied your request. Visit the Office of Open Records website at <http://openrecords.state.pa.us> for further information on filing an appeal.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have additional questions, please contact the Right-to-know officer at 724-834-7232.

Sincerely,



Aaron K. Siko
Township Manager