TOWNSHIP OF ROXBURY



OPEN PUBLIC RECORDS ACT REQUEST FORM

1715 Route 46, Ledgewood, NJ 07852

Phone: (973) 448-2000 Fax: (973) 448-2111 Attn: Township Clerk, Custodian of Records



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print	Pa	yment Information
	Maximum	Authorization Cost \$
First Name Danni MI Last Name Christopher	S	elect Payment Method:
E-mail Address MLS@stellaripl.com	Cash	Check Money Order
Mailing Address 2605 Maitland Center Parkway, Suite C	Fees:	Letter size paper – (8-1/2in. x 11in.)
City Maitland State FL Zip 32751		\$0.05 per page
Telephone 302-261-9069 FAX 407- 210-3113 Preferred Delivery: Up US Mail On-Site Inspect Fax E-mail X		Legal size paper – (8-1/2in. x 14in.) \$0.07 per page
Preferred Delivery: Up US Mail Inspect Fax E-mail X		Other materials – (CD, DVD, etc) – actual
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. Signature Danie Christers Date 07/21/2024	Delivery:	Delivery / postage fees additional depending upo delivery type.
Signature Panni Christophen Date 07/21/2024	Extras:	Special service charge dependent upon request.
Record Request Information: Please be as specific as possible in describing the records being requested preferred method of delivery will only be accommodated if the custodian has the technological means and		

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We are currently working with closing on this property scheduled and would need the below records verified. Please provide the requested below info at the earliest.

PROPERTY ADDRESS: 135 LAZARUS DRIVE, LANDING, NJ 07850

PARCEL: BLOCK: 08304 LOT: 00044

Ledgewood, NJ 07852

- · Please advise if the address has any OPEN/PENDING/EXPIRED Permits & demolition permits that need attention and any fees due currently
- · Also advise if there are any Code Violation or fines due that needs attention currently
- · Any unrecorded liens/fines/special assessments due.

AGENCY USE ONLY

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OPRA Tracking No. 20240722-008

- 1. Construction
- 2. Engineering
- 3. Fire Prevention
- 4. Health
- 5. Planning/Zoning
- 6. Tax Assessor
- 7. Tax Collector *see past due sewer and water

COMPLETED/CLOSED

H.Rhead

DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

_	<u>N.J.S.A.</u> 47:1A-1.1
	Inter-agency or intra-agency advisory, consultative or deliberative material
	Legislative records
	Law enforcement records:
	Medical examiner photos
	Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which
	must be disclosed)
	Victims' records
\vdash	Trade secrets and proprietary commercial or financial information
\vdash	Any record within the attorney-client privilege
	Administrative or technical information regarding computer hardware, software and networks which, if disclosed would
	jeopardize computer security
ш	Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
	Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property,
	electronic data or software
	Information which, if disclosed, would give an advantage to competitors or bidders
Ħ	Information generated by or on behalf of public employers or public employees in connection with:
_	Any sexual harassment complaint filed with a public employer
	Any grievance filed by or against an employee
	Collective negotiations documents and statements of strategy or negotiating
	Information that is a communication between a public agency and its insurance carrier, administrative service organization
_	or risk management office
	Information that is to be kept confidential pursuant to court order
	Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
	Social security numbers
	Credit card numbers
otin	Unlisted telephone numbers
\vdash	Drivers' license numbers
	Certain records of higher education institutions:
	Research records Ougstions or seems for examination and address and a seed a
	 Questions or scores for exam for employment or academics Charitable contribution information
	Rare book collections gifted for limited access
	Admission applications
	Student records, grievances or disciplinary proceedings revealing a students' identification
	Biotechnology trade secrets N.J.S.A. 47:1A-1.2
	Convicts requesting their victims' records N.J.S.A. 47:1A-2.2
	Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3.a.
	Public defender records N.J.S.A. 47:1A-5.k.
	Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and
	privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
	Personnel and pension records (however, the following information must be disclosed:
	 An individual's name, title, position, salary, payroll record, length of service, date of separation and the
	reason for such separation, and the amount and type of any pension received
	 When required to be disclosed by another law, when disclosure is essential to the performance of official
	duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
	 Data contained in information which disclose conformity with specific experiential, educational or medical
	qualifications required for government employment or for receipt of a public pension, but not including any
	detailed medical or psychological information N.J.S.A. 47:1A-10
	N.J.S.A. 47:1A-1
	"a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with
	which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests." **Executive Order No. 21 (McGreevey 2002)** Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism. Records exempted from disclosure by State agencies' proposed rules. Executive Order No. 26 (McGreevey 2002) Certain records maintained by the Office of the Governor Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation Information in a personal income or other tax return Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9. Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a. (Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.) REQUEST FOR RECORDS UNDER THE COMMON LAW If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below. A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it. Yes, I am also requesting the documents under common law. If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure. Please set forth your interest in the subject matter contained in the requested material:

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

- 1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
- 2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. <u>N.J.S.A.</u> 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the *Township of Roxbury*, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
- 3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
- 4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the *Township of Roxbury*.
- 5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. The Township of Roxbury custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
- 6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, <u>and</u> who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
- 7. By law, the **Township of Roxbury** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
- 8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
- 9. If the **Township of Roxbury** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
- 10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
- 11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the *Township of Roxbury* to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at *grc@dca.state.nj.us*, or at their web site at *www.state.nj.us/grc*. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
- 12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

Construction

From: Diane Crossan

Sent: Wednesday, July 31, 2024 9:29 AM

To: Amy Rhead

Subject: RE: OPRA 20240722-008 Christopher (135 Lazarus Dr; B8304-L44)

Attachments: 20240722-008.pdf

Here is the response to the above referenced OPRA.

Diane Crossan

Administrative Assistant Construction Department Township of Roxbury 1715 Route 46 Ledgewood NJ 07852



Construction

Property Summary		Portal Refresh Open All Close All
Owner:	KRAMER, IVETA	
Location:	135 LAZARUS DR	
Block:	8304	
Lot:	44	
Lead Parcel:	Yes	
Qualifier:		
Zoning:	R-1.8	

- **▼** About the Owner...
- **▼** About the Property...
- **▼** About the Taxes...
- **▼** Projects...
- **▲** Construction...

Applications	Shorten
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••••										
	Permit Issue Date	Control Number	<u>Permit</u> <u>Number</u>	Work Type	Subcodes	<u>Status</u>	Close Date	Certificates	Total Cost	<u>Agent</u>
ò	9/15/2009	C-09-01058	09-1043	Alteration	В	Certificate (CA) Issued		CA	\$500	KRAMER, IVETA
	ADD 4 X 7 RO	OF ABOVE FRO	ONT ENTRANC	E STOOP						
ĝ	10/19/2006	C-06-01641	06-1405	Alteration	E	CA and Close Date Issued	7/31/2024	<u>CA</u>	\$394	BRINKS HOME SECURITY
	Burgler Alarm									

Would you like to add a application to this parcel? Yes

Inspections... Shorten

<u>Date</u>	<u>Control</u> <u>Number</u>	<u>Permit</u> <u>Number</u>	Subcode	<u>Type</u>	<u>Inspector</u>	Result	Comment	Result Comment
1/27/2010	C-09-01058	09-1043	Building	Final	Rod Schmidt	Pass		
11/2/2009	C-09-01058	09-1043	Building	FRAMING	Rod Schmidt	Pass		
3/16/2007	C-06-01641	06-1405	Electrical	Final	Frank Lanza	Pass		

Violations...

There is no violation data for the selected parcel.

Would you like to add an violation to this parcel? Yes

Ongoing Applications...

There is no application data for the selected parcel.

Would you like to add an application to this parcel? $\underline{\text{Yes}}$

- **▼** Complaints...
- ▼ Land Use...
- **▼** Engineering...
- **▼** Code Enforcement...
- **▼** Fire Prevention...
- **▼** Attachments...
- **▼** Comments...

about:blank 7/31/2024

Engineering

From: Patricia Johnson

Sent: Wednesday, July 31, 2024 1:21 PM

To: Amy Rhead

Subject: RE: OPRA 20240722-008 Christopher (135 Lazarus Dr; B8304-L44)

The Engineering Department does not have any information regarding this request.

Patricia A. Johnson
Executive Assistant, Engineering Department
Township of Roxbury
1715 Route 46, Ledgewood, NJ 07852
973 448-2018

Fire Prevention

From: Mike Pellek

Sent: Wednesday, July 31, 2024 8:58 AM

To: Amy Rhead

Subject: RE: OPRA 20240722-008 Christopher (135 Lazarus Dr; B8304-L44)

The fire prevention bureau currently has no records on file for the information being requested.

Michael A. Pellek

Fire Prevention Bureau Fire Official/Safety Officer

NJ Certifications:

Fire Official
Fire Investigator
Fire Instructor, Level 2
Incident Management, Level 3
Firefighter 2
Hazmat Operational
Hazardous Materials Incident Commander
CEVO 4 Fire

Township of Roxbury 1715 Route 46 Ledgewood, NJ 07852 Phone: 973-448-2012 pellekm@roxburynj.us



From: Jennifer Shuman

Sent: Wednesday, July 31, 2024 10:05 AM

To: Amy Rhead Catherine Wright

Subject: RE: OPRA 20240722-008 Christopher (135 Lazarus Dr; B8304-L44)

The Health Department has no information on the request of OPRA 20240722-008 Christopher (135 Lazarus Dr; B8304-L44).

Jennifer Shuman

Deputy Registrar, CMR Administrative Assistant Health Department Township of Roxbury 72 Eyland Avenue Succasunna, NJ 07876 973 448 2028

Planning/Zoning

From: Tracy Osetec

Sent: Wednesday, July 31, 2024 9:51 AM

To: Amy Rhead Cc: Robyn Lance

Subject: RE: OPRA 20240722-008 Christopher (135 Lazarus Dr; B8304-L44)

Attachments: 135 Lazarus Drive, Block 8304, Lot 44.pdf

Amy,

Please be advised that a file inspection has been conducted by the Planning/Zoning Department for property known as **(135 Lazarus Dr; B8304-L44)** where the attached requested documentation has been found.

Regards,

Tracy Osetec

Zoning Board Secretary 1715 Route 46 Ledgewood, NJ 07852 973-448-2008 osetect@roxburynj.us



Roxbury Township 1715 Route 46

Ledgewood, NJ 07852 (973) 448-2008

Date Issued:

8/17/2009

Application Number:

ZA-08-09-0321

Application Date: Project Number:

8/17/2009

Permit Number:

ZP-08-09-0293

Fee:

\$25

Zoning Permit

Worksite	135 LAZARUS DR		Block:	8304
Location:	LEDGEWOOD, NJ 07852		Lot:	44
			Qualifie	r:
			Zone:	R1.8
Owner:	KRAMER, IVETA	Applicant: KRAMER, IVETA		
Address:	135 LAZARUS DR	Address: 135 LAZARUS DR		
	LEDGEWOOD, NJ 07852	LEDGEWOOD, NJ 0	/852	
Applicatio	n Approved Date: 8/17/2009			
This Certif	fies that an application for the issuance of	a Zoning Permit has been examined.		
Use is:	Single-Family Residential			
	nforming Use is:			_
A	Description: ddition - Add 4' by 7' roof above front e ew it was determined that:	entrance stoop. No further building covera	age addit	ions permitted.
☑ Use	is permitted by Ordinance			
	is permitted by Variance approved on:			
☐ Valid	Nonconforming Use is established by			
	☐ Zoning Board of Adjustment			
	☐ Zoning Officer			
Additional	Comments:	8/17/2009		
Joseph M	Donnell, Zoning Officer	Date		
Permit, B State or F	oard of Health approvals, Engineering.	esponsibility to secure a Certificate of Occ approvals, or other permits as required b II be required from: Engineering Departm wnship Clerk:	v Municis	pal. County.
Condition	is:			

TOWNSHIP OF ROXBURY APPLICATION FOR ZONING PERMIT

lease use ball point pen or typewriter, do not use pench. Please answer all questions. If the answer is mone, state none
Date: 8/15/05 Block: 344 8364 Zone: A H-1
Physical Location: Street (road) 135 Lazarus Drive
nearest crossroad Conkling Road
Name of Applicant: MEREDITH FARMS II, LLC Phone No. REDACTION: Unlisted Telephone # (N.J.S.A. 47:1A-1.1)
Address of Applicant: 115 Rt. 46 BLDG A SUITE 3
MOUNTAIN LAKES, NJ 97046
Owner's Name & Address: MEREDITH FARMS II, LLC
115 Rt. 46 BLDG A SUITE 3, MOUNTAIN LAKES, NJ 07046
(1) State purpose for which Zoning Permit is requested: CONSTRUCT SINGLE FAMILY HOMES
(2) Attach two sketches or plot plans showing size of plot, bounding streets; size, type and location of existing and proposed structures and distances to all property lines.
(3) Describe activities to be conducted in principle building and/or accessory buildings:
CONSTRUCT SINGLE FAMILY HOMESE
(4) State whether any of the activities described in Item (3) above are conducted as a non-conforming use. If
so, Explain: MONE MONE
(5) Has above premises been subject to any prior application to the Zoning Board or Planning Board to the
Applicant's knowledge: FINAL APPROVAL WAS OBTAINED UNDER UNDER POET'S PEAK
APPLICATION PERMIT FEE - Resident \$25,00 Commercial \$50.00
Must accompany Application
wast accompany reprication
had shall
Applicant's Signature IRA DEUTSCH, HGR
Paid Date _8/15/00 Applicant's Signature IRA DEUTSCH, MCR
Paid Date
Paid Date _8/15/00 Applicant's Signature IRA DEUTSCH, MCR

Zoning Officer

TOWNSHIP OF ROXBURY APPLICATION FOR ZONING PERMIT

*Please use ball point pen or typewriter; do not use pencil. Please answer all questions. If the answer is "none", state none. Date: 41002 Block: 34.4 Lot: 44 Zone: 81.8 Physical Location: Street (road) nearest crossroad CDACLUG KC Name of Applicant: Phone No. Address of Applicant: Owner's Name & Address: (1) State purpose for which Zoning Permit is requested: (2) Attach two sketches or plot plans showing size of plot, bounding streets; size, type and location of existing and proposed structures and distances to all property lines. (3) Describe activities to be conducted in principle building and/or accessory buildings: adding deck State whether any of the activities described in Item (3) above are conducted as a non-conforming use. If so, Explain: _____ (5) Has above premises been subject to any prior application to the Zoning Board or Planning Board to the Applicant's knowledge: % of Lot Coverage: % of Building Coverage: APPLICATION PERMIT FEE - Resident \$25.00 Commercial \$50.00 Must accompany Application Applicant's Signature Approved _____ Date Owner's Signature Denied ______ Section ___

Zoning Officer

Tax Assessor

From: Jacquie Cardini

Sent: Wednesday, July 31, 2024 8:38 AM

To: Amy Rhead Cc: Lydia Fariello

Subject: RE: OPRA 20240722-008 Christopher (135 Lazarus Dr; B8304-L44)

Amy,

At this time, I have no pending added assessments on this property.

Thank you,

Jacquie Cardini

Tax/Utility Collector

From: Tina Karnitsky

Sent: Wednesday, July 31, 2024 11:28 AM

To: Amy Rhead

Subject: OPRA 20240722-008 Christopher (135 Lazarus Dr; B8304-L44)

Attachments: 135 Lazarus Dr - Property Tax.pdf; 135 Lazarus Dr - Open Water.pdf; 135 Lazarus Dr - Open

Sewer.pdf

There are no open liens/fines/special assessments due on 135 Lazarus Dr 8304/44. 3Q 2024 taxes are open. 1Q/2Q 2024 Sewer is past due. 1Q/2Q Water is past due. See attached.

Tina Karnitsky

Office of Tax Collection/Utilities Township of Roxbury 1715 Route 46 Ledgewood, NJ 07852 Phone: 973-448-2023

Fax: 973-448-0864 karnitskyt@roxburynj.us





