

## Water Payoff Request Form

Use this form when requesting water payoff information. Questions? Call (215) 686-6995 or 6987

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## Please follow these instructions:

- 1. Complete Page 1 by typing directly in the fields below. Fields marked with a star (\*) are required. Leave Pages 2 and 3 blank. Don't complete this form by hand.
- 2. Go to **File** > then **Save As...**
- 3. Choose a Folder, such as your Desktop.
- 4. Give your PDF a unique File Name that includes the Property Address or File No. (Example: "123MainStreet").
- 5. Save
- 6. Submit your saved form by email to: wateramountdue@phila.gov

Settlement Agent Name*: Peter Watson	Property Owner Name*: KOTHPARTOUM VISIAN
Settlement Company: Stellar Innovations	Property Address*: 220 W ALBANUS ST
Settlement File No.: BS-X01693-3889530926	Property Account #:
Phone: (302) - 261 - 9069	Water Code Enforcement #:
Fax: 407- 210-3113	#:
Email*: MLS@STELLARIPL.COM	#:
Date of Request*: 07/19/2024	Agency/Lien Repair #:
Date of Settlement*: 07/31/2024	HELP Loan #:
Additional Comments:	

\*\*\* This is a payoff request form. This does not serve as a lien search. Accordingly, title insurance companies should search (1) The Locality/In Rem Index and/or (2) the Philadelphia Courts Civil Dockets for existing liens.\*\*\*

If there are estimated meter readings for this account or the most recent readings on this account are estimated, the outstanding balance on this account may be higher than what is reflected here **and may result in charges being retroactively billed to this account**. The Meter Shop should be contacted immediately at (215) 685-3000 to have the meter serviced.

<sup>\*</sup> Required Field



## **Water Payoff Request Form**

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Property Address: 220 W ALBANUS ST		Discontinued Acco	unt(s)	ne if checked		
Account #: Taken On:						
		#:	Balanc	ee:		
☐ Actual ☐ Estimated						
Dates of Last Billing Cycle:	_to	#:	Balance:			
Water/Sewer Balance:	_	"	D 1			
Restore Fee (if applicable):	_	#:	Balanc	ee:		
Lien Fee (if applicable):						
Total: \$	_					
	Lien #:					
Agency/Lien Repair Bill Balance						
	Date:					
☐ None if checked	Total: \$		1 otal: \$			
HELP Loan Bill Balance	HEI DI oan Acct #:					
TIELI Loan Bin Barance	HELP Loan Acct #:					
☐ None if checked	Date: Total: \$					
Li None il checkeu	1 θιαι. φ					
Water Code Enforcement Judgment(s)						
water code Emoreement Judgment(s)	_ rone ir ene	cheu				
ACCOUNT BALANCE DUE (inclusi	ve of all amounts list	ed above):				
ACCOUNT BALANCE DUE (inclusive of all amounts listed above):						
GOOD THROUGH:						
Additional Comments:						
Philadelphia Water Department Representative's Name: Date:						

Mail your completed form along with a certified check, settlement agent escrow check or money order payable to "City Of Philadelphia" to: Water Revenue Bureau, PO BOX 41496, Philadelphia, PA 19101

Should you need an updated payoff figure, please send this completed form back with your request.

For Water Department Use Only



Tax Unit: Mass Litigation Water

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Property Address: 220 W ALBANUS ST Account #: 007-11560-00220-001  Last Meter Reading: 1771 Taken  Actual □ Estimated  Dates of Last Billing Cycle: Jul 03, 2024  Water/Sewer Balance: \$3032.30  Restore Fee (if applicable):  Lien Fee (if applicable):  Total: \$3032.30	_to_Aug 07, 2024 	#:	Balance: Balance: Balance:		
Water Code Enforcement Judgment(s) (inclusive of costs, fines, & fees)  None if checked	Judgment #:  Date: Court Costs: \$ Fines: \$ Total: \$		Judgment #: Date: Court Costs: \$ Fines: \$ Total: \$		
	Judgment #: Date: Court Costs: \$ Fines: \$ Total: \$		Date: Court Costs: \$ Fines: \$		
Agency/Lien Repair Bill Balance  None if checked	Lien #: Date: Total: \$		Lien #: Date: Total: \$		
HELP Loan Bill Balance  ■ None if checked	HELP Loan Acct #: Date: Total: \$				
ACCOUNT BALANCE DUE (inclusi GOOD THROUGH: 9/11/24  Additional Comments:		, <u> </u>			
Law Department Representative's Na	me: DDRAKE		Date: 8/12/24		

Mail your completed form along with a certified check, settlement agent escrow check or money order payable to "City Of Philadelphia" to: Philadelphia Law Department, 1401 John F. Kennedy Blvd, Room 580, Philadelphia, PA, 19102.

Should you need an updated payoff figure, please send this completed form back with your request.