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**From:** Joanne Herron <jherron@uppertownship.com>  
**Sent:** 16 November 2023 08:50  
**Subject:** OPRA Request No. 193-2023 - 40 Dennisville Petersburg Road, Upper Township  
**Attachments:** Permit 20030532\_Redacted.pdf

Good Morning,

In response to your OPRA Request No. 193-2023, received in the Clerk's Office on November 6, 2023, in which you requested the following:

*“Our firm has been requested to research the referenced property for any BUILDING PERMITS, CODE VIOLATION & SPECIAL ASSESSMENT FEES on record in any city, town, village, or port authority.*

*We kindly request that you advise us of the complete permit history, including all open and expired permits & Code Case or Active Code Lien & Special Assessment Fees Due or Outstanding found for the following property:*

*Property Address: 40 DENNISVILLE PETERSBURG RD, PETERSBURG NJ 08270*

*BLOCK 476: LOT 16.04*

*Owner: KATRINA DORE*

*To further assist our clients and facilitate this process, could you please provide general instructions to resolve any permits that are open, expired, or currently pose a concern to the property referenced above.*

*Also, please confirm if there are any pending or active LIENS recorded on the property, and please provide a payoff valid for 30 days from today's date. Please attach documentation of the recorded lien and provide the book and page number.*

*We are looking for Water & Sewer Bill information for the below mentioned Property.*

*Property Address: 40 DENNISVILLE PETERSBURG RD, PETERSBURG NJ 08270*

*BLOCK 476: LOT 16.04*

*Owner: KATRINA DORE*

*1) Please provide the ACCOUNT NUMBER and let us know if the Water & Sewer Service is still ACTIVE on the property. Only the account.*

*2) When the next Water & Sewer Bill will be mailed out? Please provide the Billed amount and Due Date.*

*3) If the bills are UNPAID, will there be a LIEN placed on the bills?*

*4) If bills are Paid, please provide the screen print, receipt or statement showing the bills are paid in full.*

*5) If bills are Unpaid, please provide a statement showing the payoff good thru 11/30/2023.”*

Please see the attached closed construction permit. Please note, some of the pages have been redacted to remove the Contractor's Federal Employee Number.

Please be advised:

There are no closed or active code violations for the subject property.

There are no Special Assessment fees due or outstanding for the subject property.

There are no pending or active liens on the subject property.

The Township of Upper does not bill for water or sewer. All properties in Upper are septic and most are well. Any water services are through New Jersey American Water.

Thank you.