



City of Middletown Public Record Requests

Request #24-720

Open

As of July 23, 2024, 3:41pm

Request Visibility: Department

Details

Hello,

Our firm has been requested to research the referenced property for any BUILDING PERMITS, CODE VIOLATION & SPECIAL ASSESSMENT on record in any city, town, village, or port authority.

We are currently working with closing on this property scheduled and would need the below records verified. Please provide the requested below info at the earliest.

Address: 30 Kyleigh Way Middletown, NY 10940

Parcel: 1-1-27

Owner: CASSIE WILLIAMS-MARCELIN

1. Please advise if the above address has any OPEN/PENDING/EXPIRED Permits and demolition permits that need attention and any fees due currently.
2. Also advise if there are any open Code Violation or fines due that needs attention currently.
3. Advise if there are any unrecorded liens/fines/special assessments due.

We kindly request that you advise us of the complete permit history, including all open and expired permits & Code Case or Active Code Lien, Street Maintenance, Housing and Building, Emergency Repair & Special Assessment Fees Due or Outstanding found for the following property:

Received

July 23, 2024 via web

Due

August 21, 2024

Departments



City of Middletown Public Record Requests

mvitulli@middletown-ny.com

Tasks

Timeline

Support Staff Added

Marsha Vitulli

July 23, 2024, 3:30pm by Rick McCormack

Staff Only

Internal Department Assignment

Added: Finance.

July 23, 2024, 3:30pm by Rick McCormack

Staff Only

Support Staff Added

Leonora Liz

July 23, 2024, 3:30pm by Rick McCormack

Staff Only

Internal Department Assignment

Added: Department of Public Works.

July 23, 2024, 3:29pm by Rick McCormack

Staff Only

Support Staff Added

Katie Gass

July 23, 2024, 3:29pm by Rick McCormack

Staff Only

Requester + Staff

Thank you for submitting a Freedom of Information (FOIL) request to the City of Middletown, NY. This note will serve as your official acknowledgment of our receipt of your request.

Your request is under review and will be granted or denied in whole or part within twenty-one (21) business days in accordance with Article 89, section 5 of the [Freedom of Information Law](#).

In most cases, once our search is complete the results will be forwarded to you via email, at no charge. If you require paper copies of your FOIL results, there will be a .25 cent per page fee. Where applicable, your results may be provided on a flash drive for \$5. You may make an appointment to review the records prior to copying to avoid the fees.

Should we need additional time to complete your request, you will be notified of such under separate cover.

Should you have additional questions please do not hesitate to contact the Office of the City Clerk.



City of Middletown Public Record Requests

July 23, 2024, 2:20pm

Support Staff Added

Indira Diaz

Lori Graziano

July 23, 2024, 2:20pm (auto-assigned)

Staff Only

Request Visibility

Department-Only

July 23, 2024, 2:20pm (auto-assigned)

Staff Only

Request Opened

Request received via web

July 23, 2024, 2:20pm by Danni Christopher

Public

Department of Public Works
City of Middletown

Jacob S. Tawil, P.E.
Commissioner of Public Works



16 James Street
Middletown, NY 10940
Phone: 845-343-3169
Fax: 845-343-4014

FOIL AND/OR SEARCH REQUEST FORM

DATE: 7/23/24
LOCATION: 30 Kyleigh

The material you requested is attached.

This material is taken from the files of the Code Enforcement Officer. Violations may have been corrected, or other violations and conditions may have occurred after, without the knowledge of the City of Middletown.

No information or material was found of the type requested.


Sixto Martinez
Code Enforcement Officer

SM/lm

Department of Public Works
City of Middletown

Jacob S. Tawil, P.E.
Commissioner of Public Works



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Middletown, NY 10940
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Brent DeWitt
Code Enforcement Officer

BD/lm

Department of Public Works
City of Middletown

Jacob S. Tawil, P.E.
Commissioner of Public Works



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Middletown, NY 10940
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Andrew Guertin
Code Enforcement Officer

AG/lm

Department of Public Works
City of Middletown

Jacob S. Tawil, P.E.
Commissioner of Public Works



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Middletown, NY 10940
Phone: 845-343-3169
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EJ Steenrod
Edwin J. Steenrod
Code Enforcement Officer

EJS/lm

Department of Public Works
City of Middletown

Jacob S. Tawil, P.E.
Commissioner of Public Works



16 James Street
Middletown, NY 10940
Phone: 845-343-3169
Fax: 845-343-4014

FOIL AND/OR SEARCH REQUEST FORM

DATE: ~~7/23/24~~ 7/24/24

LOCATION: 30 KYLEIGH WAY

The material you requested is attached.

This material is taken from the files of the Code Enforcement Officer. Violations may have been corrected, or other violations and conditions may have occurred after, without the knowledge of the City of Middletown.

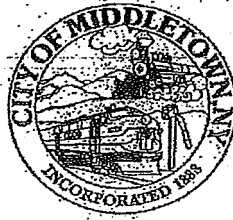
No information or material was found of the type requested.

Dave Ramkissoon
Code Enforcement Officer

DR/kg

City of Middletown

Jacob S. Tawil, P.E.
Commissioner of Public Works



16 James Street
Middletown, NY 10940
Phone: 845-343-3169
Fax: 845-343-4014

FOIL AND/OR SEARCH REQUEST FORM

DATE: 30 Kyliish Way
LOCATION: July 29, 2024

 The material you requested is attached.

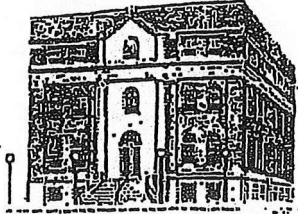
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Frank Werlitz
Code Enforcement Officer

FW/kg

OFFICE OF THE BUILDING INSPECTOR
CITY OF MIDDLETOWN, NY



Walter C. Welch
Building Inspector
City Hall - 16 James Street
Middletown, NY 10940-1587
Tel. (845) 346-4114
Fax. (845) 343-4014

FOIL AND/OR SEARCH REQUEST FORM

DATE: 8-4-24

LOCATION: 30 KYLEIGHUM

The material you requested is attached.

This material is taken from the files of the Code Enforcement Officer. Violations may have been corrected, or other violations and conditions may have occurred after, without the knowledge of the City of Middletown.

No information or material was found of the type requested.

A handwritten signature in cursive script, appearing to read "Walter C. Welch, Jr.".

Walter C. Welch, Jr.
Building Inspector



City of Middletown

Department of Public Works
16 James Street
Middletown, NY 10940
845-343-3169

Parcel ID: 1-1-27

Permit #: BP202114550

Date Issued: 9/30/2021

Expiration Date: 9/30/2022

BUILDING PERMIT

Owner: Ricot Marcelin
2949 8th Ave
New York, NY 10039

Project Location: 30 Kyleigh Way

Work Description: SOLAR PANEL INSTALLATION

INSTALLATION OF A 6.8KW ROOF-MOUNTED SOLAR ARRAY SYSTEM TIED INTO EXISTING ELECTRICAL SERVICES.

*NO INTERIOR INSPECTION REQUIRED. WW

Total Cost of Construction: \$33,000.00

Contacts:

CONTACT NAME	CONTACT TYPE	CONTACT PHONE	CONTACT EMAIL
Ricot Marcelin	Owner		
Trinity Solar	Contractor	845-572-0060	

Required Inspections:

Final Inspection

Fees:

FEE TYPE	FEE AMOUNT
Building Permit	\$330.00
Certificate of Work	\$100.00

Total Amount of Fees: \$430.00

IMPORTANT:

1. A permit under which no work has commenced with twelve (12) months after issuance, shall expire by limitation and a new permit must be secured before work can begin.
2. It is the responsibility of the owner and/or contractor to comply with all applicable City and State ordinances and to call for the required inspections at least one day in advance.
3. Occupancy of these premises is prohibited until after the final inspection and Certificate of Occupancy or Compliance has been issued.
4. Any change in the construction or design of this project requires new plans be submitted and approved by the City Building Department.



City of Middletown

Department of Public Works

16 James Street

Middletown, NY 10940

845-343-3169

Parcel ID: 1-1-27

Permit #: BP202214926

Date Issued: 4/28/2022

Expiration Date: 04/28/2023

SWIMMING POOL - ABOVE GROUND PERMIT

Owner: Ricot Marcelin
30 Kyleigh Way
Middletown, NY 10940

Project Location: 30 Kyleigh Way

Work Description: SWIMMING POOL - ABOVE GRO

INSTALLATION OF A 21' ABOVE GROUND POOL

Contacts:

CONTACT NAME	CONTACT TYPE	CONTACT PHONE	CONTACT EMAIL
Ricot Marcelin	Owner	718-644-7091	
Pools Plus Inc.	Contractor		

Required Inspections:

Final Inspection

Fees:

FEE TYPE
Swimming Pool

Total Amount Paid: \$50.00

IMPORTANT:

1. A permit under which no work has commenced with twelve (12) months after issuance, shall expire by limitation and a new permit must be secured before work can begin.
2. It is the responsibility of the owner and/or contractor to comply with all applicable City and State ordinances and to call for the required inspections at least one day in advance.
3. Occupancy of these premises is prohibited until after the final inspection and Certificate of Occupancy or Compliance has been issued.
4. Any change in the construction or design of this project requires new plans be submitted and approved by the City Building Department.