

Construction  
Code Enforcement  
Tax Collector

STAFFORD TOWNSHIP  
OPEN PUBLIC RECORDS ACT REQUEST FORM  
260 E. BAY AVENUE, MANAHAWKIN, NJ 08050  
609-597-1000 fax 609-597-4911  
clerk@staffordnj.gov

OPRA 2023-484  
Due: 10/3/2023

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Alfred MI \_\_\_\_\_ Last Name Banks  
E-mail Address MLS@stellaripl.com  
Mailing Address 2605 Maitland Center Parkway, Suite C  
City Maitland State FL Zip 32751  
Telephone 302-261-9069 FAX 407-210-3113  
Preferred Delivery: Pick Up \_\_\_\_\_ US Mail \_\_\_\_\_ On-Site Inspect \_\_\_\_\_ Fax XXX E-mail XXX  
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.  
Signature Alfred Banks Date 10/25/2023

Payment Information

Maximum Authorization Cost \$ \_\_\_\_\_  
Select Payment Method  
Cash \_ Check \_ Money Order \_  
Fees: Letter size pages - \$0.05 per page  
Legal size pages - \$0.07 per page  
Other materials (CD, DVD, etc) – actual cost of material  
Delivery: Delivery / postage fees additional depending upon delivery type.  
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please advise if the address has any OPEN/PENDING/EXPIRED Permits & demolition permits that need attention and any fees due currently · (If Yes Provide Permit Number and Type)

Also advise if there are any Code Violation or fines due that needs attention currently · (if Yes, Provided Case Number & Type)

Any unrecorded liens/fines/special assessments due. no violations

We are looking for Water & Sewer Bill information for the below mentioned Property.

Property Address: 205 ATLANTIS AVENUE, MANAHAWKIN NJ 08050  
Bock: 44.108 Lot: 9

AGENCY USE ONLY

Est. Document Cost \_\_\_\_\_  
Est. Delivery Cost \_\_\_\_\_  
Est. Extras Cost \_\_\_\_\_  
Total Est. Cost \_\_\_\_\_  
Deposit Amount \_\_\_\_\_  
Estimated Balance \_\_\_\_\_  
Deposit Date \_\_\_\_\_

AGENCY USE ONLY

Disposition Notes  
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.  
  
In Progress - Open \_\_\_\_\_  
Denied - Closed \_\_\_\_\_  
Filled - Closed \_\_\_\_\_  
Partial - Closed \_\_\_\_\_

AGENCY USE ONLY

Tracking Information  
Tracking # \_\_\_\_\_ Total \_\_\_\_\_  
Rec'd Date \_\_\_\_\_ Deposit \_\_\_\_\_  
Ready Date \_\_\_\_\_ Balance Due \_\_\_\_\_  
Total Pages \_\_\_\_\_ Balance Paid \_\_\_\_\_  
Records Provided  
Custodian Signature \_\_\_\_\_ Date \_\_\_\_\_