

**THE TOWNSHIP OF EWING**  
Municipal Complex  
2 Jake Garzio Drive  
Ewing, NJ 08628



Phone: (609) 883-2900  
Admin. Fax: (609) 538-0729  
Clerk Fax: (609) 771-0480  
Web Address: [www.ewingnj.org](http://www.ewingnj.org)

November 2, 2023

Mr. Burns:

The Ewing Township Clerk's Office received your Open Public Records Act (OPRA) request on October 26, 2023. The official Records Custodian, Kim Macellaro, received your OPRA request on October 26, 2023. As such, the seven (7) business day deadline to respond to your request is November 6, 2023. This response to your request is being provided to you on the 5<sup>th</sup> business day after the custodian's receipt of said request.

Your OPRA requested the following

1. 10 Pennwood Drive – open/pending/expired permits & demolition permits that need attention and if any fees are currently due (if yes, provide permit number and type); any violation or fines due that need attention (if yes, provide case number & type); any unrecorded liens/fines/special assessments due; let us know if you service this property for water and sewer (if yes, provide us the current due, when it is good until and if the account is active or not).

Please see the responses from the Construction Department and the Tax Office

This response is being provided to you in its entirety with any necessary redactions according to N.J.S.A. 47:1A-1.1. This is being transmitted to you via email as per your request. Pursuant to N.J.S.A. 47:1A-5.b., the cost associated with this request is zero dollars.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law; you have a right to challenge the decision by the Ewing Township Clerk's Office to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Kim Macellaro, Municipal Clerk  
Ewing Township Clerk's Office  
Tel: 1 609 538 7609

## Susan Bate

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**From:** sbate@ewingnj.org  
**Sent:** Thursday, November 2, 2023 11:29 AM  
**To:** Susan Bate  
**Subject:** OPRA AssignmentOPRA-Req-23-1109.2

OPRA-Req-23-1109  
Date Received: 10/26/2023  
Status: Received  
Applicant: Sam Burns  
Information Requested: 10 Pennwood Drive - Block 118.02 Lot 41

open/pending/expired permits & demolition permits  
code violations or fines  
liens/fines/special assessments  
also let us know if you service this property for water and sewer. If yes, please  
provide us the current due and when it is good until  
OPRA-Req-23-1109.2  
Date Assigned: 10/26/2023  
Status: Completed  
Date Completed: 11/2/2023

Directive: Construction

Response: open/pending/expired permits & demolition permits-NONE

code violations or fines-NONE

liens/fines/special assessments-

also let us know if you service this property for water and sewer. If yes, please  
provide us the current due and when it is good until

## Susan Bate

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**From:** sbate@ewingnj.org  
**Sent:** Thursday, November 2, 2023 11:30 AM  
**To:** Susan Bate  
**Subject:** OPRA AssignmentOPRA-Req-23-1109.1

OPRA-Req-23-1109  
Date Received: 10/26/2023  
Status: Received  
Applicant: Sam Burns  
Information Requested: 10 Pennwood Drive - Block 118.02 Lot 41

open/pending/expired permits & demolition permits  
code violations or fines  
liens/fines/special assessments  
also let us know if you service this property for water and sewer. If yes, please  
provide us the current due and when it is good until  
OPRA-Req-23-1109.1  
Date Assigned: 10/26/2023  
Status: Completed  
Date Completed: 10/26/2023

Directive: Tax

Response: No open tax sale certificates open.  
Water service is private with Trenton Water Works.  
Sewer account utility is current. Next bill is executed Feb 2024.

Spatial Data Logic 2023



Recall  
11/6/23

# EWING TOWNSHIP OPEN PUBLIC RECORDS ACT REQUEST FORM

2 Jake Garzio Drive, Ewing, NJ 08628  
Phone: 609-538-7609/Fax: 609-771-0480  
kmacellaro@ewingnj.org

Construction Tax  
10/26/23



### Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

### Requestor Information – Please Print

First Name Sam MI \_\_\_\_\_ Last Name Burns

E-mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City Maitland State FL Zip 32751

Telephone 302-261-9069 FAX 407- 210-3113

Preferred Delivery: Pick Up  US Mail  On-Site Inspect  Fax  E-mail

**If you are requesting records containing personal information, please circle one:** Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Sam Burns Date 10/26/2023

### Payment Information

Maximum Authorization Cost \$ \_\_\_\_\_

Select Payment Method

Cash  Check  Money Order

Fees: Letter size page - \$.05 per page  
Legal size page - \$.10 per page  
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

**Record Request Information:** Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Hello,  
Please advise if the address has any OPEN/PENDING/EXPIRED Permits & demolition permits that need attention and any fees due currently · (If Yes Provide Permit Number and Type)

Also advise if there are any Code Violation or fines due that needs attention currently · (if Yes, Provided Case Number & Type)

Any unrecorded liens/fines/special assessments due.

Also Please let us know if you service this property for water and sewer.  
If yes Please provide us the current due and when it is good until and account active or not.

Address: 10 PENNWOOD DRIVE Block: 118.02 Lot: 41

AGENCY USE ONLY

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