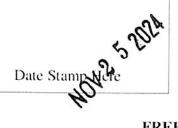
**Building Department** 





## FREEDOM OF INFORMATION LAW (F.O.I.L.) APPLICATION FOR ACCESS TO PUBLIC RECORDS FROM OUR BUILDING DEPARTMENT

## SECTION 1 – TO BE COMPLETED BY APPLICANT I HEREBY APPLY TO REVIEW OR HAVE COPIED THE RECORD(S) DESCRIBED BELOW:

Name of Applicant:	Mailing Address of Applicant	Mailing Address of Applicant (include suite if applicable):				
Kevin Smith	2605 Maitland Center Parkway, Suite C					
Name of Business or Firm:	City:	State:	Zip Code:			
Stellar Innovation	Maitland	FL	32751			
Signature of Applicant:  Evan Foster	Date of Application: 11-24-2024					
Telephone Number: Key (OPICTOR) AND CETTOR (AND AND AND AND AND AND AND AND AND AND	Department if known:					
302-261-9069	Building Department  RECORD SOUGHT TO INSPECT AND ANY SPECIAL INSTRUCTIONS. Please describe the					
record(s) sought in as specific detail as possible, with address, date or time frame, if applicable. If we cannot determine what record(s) you seek, your application will be denied. Under the NYS FOIL Law, the Town of Islip is only required to supply DOCUMENTS THAT ALREADY EXIST (NYS POL Article 6).  40 DOUGLAS ST, BRENTWOOD, NY11717// Parcel: 50005200020001200000000 Any OPEN/PENDING/EXPIRED PERMIT						
FEE SCHE  Be advised that there is a statutory fee due (\$.25 per page, not in a digital formats, cost of reproduction will be charged. Deposits m be paid for any pages required to be redacted prior to viewing a fit company who fails to pay any outstanding FOIL fees due for a prespecifically requested otherwise.  SECTION 2 — TO BE COMPLETED BY A CENT	excess of 9x14) for copies. For ay be required for voluminous at le. FOIL requests will not be paior FOIL request. Copies will be paid to the paior FOIL request.	requests. Copy processed for any be prepared unle	fees are to y person or ess			
SECTION 2 – TO BE COMPLETED BY AGENO Receipt of this request is hereby acknowledged. Please allow Tw this office. A copy of this form is being mailed to you indicating	enty (20) business days for pro-	cessing before c	contacting			
Date Records Access Officer		Application 1	Number			
Building Department, One Manitton Court, Islip, NY 11751 (631) 224-5470						
Please note: The Public Officer's Law requires a municipality to acknowledge receipt of this FOIL request within five (5) business days.						

A	pplication Number						
FOR AGENCY USE ONLY BELOW SECION 3 – NOTICE TO APPLICANT							
	DEPOSIT REQUIRED						
	The document(s) you requested are available. The cost of reproduction is \$ Please bring your cash, check or money order payable to the "Town of Islip" and submit to the Building Department, One Manitton Court, Islip, NY 11751. If necessary, please contact the Records Access Officer at (631) 224-5470 to make other arrangements for the receipt of your documents if you are unable to pick them up at our Building Department.						
	□ Please call (631) 224-5470 to schedule an appointment to view the documents requested. If we are not contacted within thirty (30) days to schedule a viewing, your FOIL will be deemed closed.						
	☐ A redaction fee in the amount of \$ is due at the time of viewing appointment.						
RECORDS DENIED, PARTIALLY PROVIDED OR REDACTED							
	Request needs to be more specific determine what record(s) you seek  Records not possessed by the Town			Complainant's name cannot be disclosed pursuant to the Public Officers Law Article 6A, Sec. 89-2(a) Could endanger the life or safety of any person Municipalities are not required to respond to			
	After a diligent search, there are no that are responsive to your request.  If a record exists, would be a law en Please contact our Code Enforcement (631) 224-5548 for a violation search.  Law Enforcement Records. Are trade secrets or commercial ent which if disclosed, would cause injuried.	nforcement record. ent Department at ch – a fee applies. terprise documents		questions or inquiries, only required to provide specific documents requested that are in existence Unwarranted invasion of personal privacy Exempt inter-agency or intra-agency materials Would impair present or imminent contract awards or collective bargaining negotiations Exempted by statute other than the Freedom of Information Law Exempt examination questions or answers Other:			
	Municipalities are only required to documents requested that are in exist.						
Nan	Name of Records Access Officer: Records Access Officer Signature: Date:   Date:   X						
	This Freedom of Information Request will remain on file for six (6) months from the date of final determination.  Thereafter, it will be destroyed.						
Sen	You have the right to appeal a denial of this application in writing within thirty (30) days to Ernest J. Cannava, Senior Assistant Town Attorney, Islip Town Hall, 655 Main Street, Islip, New York 11751. You are entitled to an explanation of the reason for such denial in writing within ten (10) business days of the appeal.						
I he	I hereby appeal:						
	Sign	MULTE		Date			