



# BENSALEM TOWNSHIP

*Building and Planning Department*  
Office 215-633-3644 • Fax 215-633-3753  
2400 Byberry Road • Bensalem PA 19020  
[www.bensalempa.gov](http://www.bensalempa.gov)

Joseph DiGirolamo  
*Mayor*

Kenneth V. Farrall  
*Director of Building & Planning*

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November 25, 2024

Sent via email: [evan.foster@proplogix.com](mailto:evan.foster@proplogix.com)

Evan Foster  
2605 Maitland Center Parkway, Suite C  
Maitland, FL 32751

Request for Information: OPEN/PENDING/EXPIRED PERMITS & DEMOLITION  
PERMITS, CODE VIOLATIONS, LIENS  
Location: 2520 SHARON CT, BENSALEM, PA 19020  
Tax Parcel No: 02-049-688  
Research Permit No: 2024-4003

Dear Sir or Madam:

Bensalem Township has completed the file research for the above location.

- A permit for Heater/A/C unit from 2010 is still open.
- No demolition permit on file.
- No open Notice of Violations on file.
- No liens on the property.

Please be advised that Bensalem Township follows the Municipal Records manual, which states that we retain records only for "5 years after the Certificate of occupancy has been issued or 5 years after final approval of project (if no certificate of occupancy has been issued)". Complaints, Notice of Violations, and investigations, are retained 3 years after final disposition.

If you have any further questions please do not hesitate to contact me at 215-633-3646.

Sincerely,

*Loretta V. Alston*

Loretta V. Alston  
Clerk Typist III  
Department of Building and Planning

cc: Debra South, Administrative Assistant to the Director of Administration  
File