

## **Water Payoff Request Form**

Use this form when requesting water payoff information. Questions? Call (215) 686-6995 or 6987

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## Please follow these instructions:

- 1. Complete Page 1 by typing directly in the fields below. Fields marked with a star (\*) are required. Leave Pages 2 and 3 blank. Don't complete this form by hand.
- 2. Go to **File** > then **Save As...**
- 3. Choose a Folder, such as your Desktop.
- 4. Give your PDF a unique File Name that includes the Property Address or File No. (Example: "123MainStreet").
- 5. Save
- 6. Submit your saved form by email to: <a href="mailto:wateramountdue@phila.gov">wateramountdue@phila.gov</a>

Settlement Agent Name*: George David	Property Owner Name*: PRESTON JEFFREY
Settlement Company: Stellar Innovations	Property Address*: 4355 TERRACE ST PHILADELPHIA, PA 19128
Settlement File No.:BS-X01817-2359757675	Property Account #:
Phone: 302-261-9069	Water Code Enforcement #:
Fax: 407-210-3113	#:
Email*: Evan.foster@proplogix.com	#:
Date of Request*: 12-26-2024	Agency/Lien Repair #:
Date of Settlement*: 01-03-2025	HELP Loan #:
Additional Comments:	

\*\*\* This is a payoff request form. This does not serve as a lien search. Accordingly, title insurance companies should search (1) The Locality/In Rem Index and/or (2) the Philadelphia Courts Civil Dockets for existing liens.\*\*\*

If there are estimated meter readings for this account or the most recent readings on this account are estimated, the outstanding balance on this account may be higher than what is reflected here **and may result in charges being retroactively billed to this account**. The Meter Shop should be contacted immediately at (215) 685-3000 to have the meter serviced.

<sup>\*</sup> Required Field



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Property Address: 4355 TERRACE ST PHILADELPHIA, PA 19128		Discontinued Acco	ount(s)	one if checked		
Account #:						
Last Meter Reading: Taker	n On:	#: Balance:				
☐ Actual ☐ Estimated						
Dates of Last Billing Cycle:	_to	#:	Balance:			
Water/Sewer Balance:	-		D 1			
Restore Fee (if applicable):	-	#:	Balar	nce:		
Lien Fee (if applicable):						
Total: \$	-					
			<b>T</b> • U			
Agency/Lien Repair Bill Balance Lien #:						
□ N '£ -hll	Date:					
☐ None if checked	Total: \$		1 otal: \$			
HELP Loan Bill Balance	HEI DI oan Acct #					
TIELI Loan Bill Balance	HELP Loan Acct #: Date:					
☐ None if checked	Total: \$					
I when the enecked	1 Ota1. φ					
Water Code Enforcement Judgment(s)						
water Code Emorcement Judgment(s)						
ACCOUNT BALANCE DUE (inclusive of all amounts listed above):						
ACCOUNT BALANCE DUE (inclusive of all amounts listed above).						
GOOD THROUGH:						
Additional Comments:						
Philadelphia Water Department Representative's Name: Date:						

Mail your completed form along with a certified check, settlement agent escrow check or money order payable to "City Of Philadelphia" to: Water Revenue Bureau, PO BOX 41496, Philadelphia, PA 19101

Should you need an updated payoff figure, please send this completed form back with your request.



Tax Unit: Mass Litigation Water

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Property Address:         4355 TERRACE ST PHILADELPHIA, PA 19128           Account #:         045-76960-04355-001           Last Meter Reading:         580         Taken On:         12'/6/2024		Discontinued Account(s)   None if checked			
□ Actual ■ Estimated Dates of Last Billing Cycle: 11/6/2024 Water/Sewer Balance: 3730.67 Restore Fee (if applicable): Lien Fee (if applicable): Total: \$3730.67	-	#:	Balance:Balance:Balance:		
Water Code Enforcement Judgment(s) (inclusive of costs, fines, & fees)  None if checked	Judgment #: Date: Court Costs: \$ Fines: \$ Total: \$		Judgment #: Date: Court Costs: \$ Fines: \$ Total: \$		
	Judgment #: Date: Court Costs: \$ Fines: \$ Total: \$		Judgment #: Date: Court Costs: \$ Fines: \$ Total: \$		
Agency/Lien Repair Bill Balance  None if checked	Lien #: Date: Total: \$		Lien #: Date: Total: \$		
HELP Loan Bill Balance  None if checked	HELP Loan Acct #: Date: Total: \$				
ACCOUNT BALANCE DUE (inclusion GOOD THROUGH: 1/13/2025  Additional Comments: YOU ARE RECEIVED.		,	IE METER SHOP AT 2156853000.		
Law Department Representative's Na	me: RBURTON		<b>Date:</b> 1/13/2025		

Mail your completed form along with a certified check, settlement agent escrow check or money order payable to "City Of Philadelphia" to: Philadelphia Law Department, 1401 John F. Kennedy Blvd, Room 580, Philadelphia, PA, 19102.

Should you need an updated payoff figure, please send this completed form back with your request.