
RE: RTK request - 1848 NORWOOD

Parker,

Please contact Portnoff Law offices regarding any liens related to this property.

As for the rest of your request, After receiving your request, we conducted a search of our records and concluded that the department(s) entrusted with possession of these records were unable to locate records that meet this request. As a result, **Bethlehem OOR does not possess records responsive to your request.**

If you choose to interpret this letter as a denial of a Right-to-Know Request, or have specific reasons to believe the agency has asserted non-possession in error, you must file an appeal with the Pennsylvania Office of Open records within 15 business days of the mailing date pursuant to Section 1101 for the Right-to-Know Law.

Appeals can be sent via mail to: Pennsylvania Office of Open Records, 333 Market Street, 16th Floor, Harrisburg, PA 17120-0225. You can also send your appeal via facsimile (717-425-5343) or email (openrecords@pa.gov) as a Microsoft Word or PDF attachment. Appeals filed via e-mail including attachments exceeding 4MB warrant a phone call to the Pennsylvania Office of Open Records to obtain prior approval to send such a large data file by email. All appeals must contain the following: (1) a copy of the RTK request; (2) a copy of the Agency's response; (3) all grounds why you believe the request seeks a public record; and (4) address any ground stated by the agency for the denial.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please feel free to contact my office at (610) 865-7011

Zach Cole-Borghi (He/Him/His)

Right to Know Officer

Phone: 610-865-7011

Email: zborghi@bethlehem-pa.gov

10 East Church Street

Bethlehem, Pa 18018

<https://www.bethlehem-pa.gov/>

[Right to Know Policy](#).

[Right to Know Request Form](#)

“it is easier to build strong children than to repair broken men” – Frederick Douglass