



Property Information		Request Information		Update Information
File#:	BS-Y01935-6539728501	Requested Date:	06/27/2025	Update Requested:
Owner:	MATTHEW BOTTA	Branch:		Requested By:
Address 1:	98 BERKLEY SQ EXT	Date Completed:	07/22/2025	Update Completed:
Address 2:		# of Jurisdiction(s):		
City, State Zip:	SCHENECTADY, NY	# of Parcel(s):	1	

Notes

CODE VIOLATIONS	<p>Per Town of Glenville Department of Zoning there are No Open Code Violation cases on this property.</p> <p>Collector: Town of Glenville Payable Address: 18 Glenridge Road - Glenville, New York 12302 Business#: (518) 688-1200</p>
PERMITS	<p>Per Town of Glenville Building Department there are No Open/Pending/Expired Permits on this property.</p> <p>Collector: Town of Glenville Payable Address: 18 Glenridge Road - Glenville, New York 12302 Business#: (518) 688-1200</p>
SPECIAL ASSESSMENTS	<p>Per Town of Glenville Finance Department there are no Special Assessments/liens on the property.</p> <p>Collector: Town of Glenville Payable Address: 18 Glenridge Road - Glenville, New York 12302 Business#: (518) 688-1200</p>
DEMOLITION	NO
UTILITIES	<p>Water Account #: 15-0115105000-001 Amount: \$224.45 Payment status: DUE Good Thru: NA Account Active: YES Status: Pvt & Liable Collector: Town of Glenville Public Works Address: 18 Glenridge Rd, Schenectady, NY 12302 Phone#: (518) 688-1240</p> <p>UNABLE TO PROVIDE DOCUMENTATION TO THIRD PARTIES. VERBAL INFO ACQUIRED.</p> <p>SEWER The house is on a community Sewer. All houses go to the shared septic system.</p> <p>GARBAGE GARBAGE PRIVATE HAULER WITH LIEN STATUS AND BALANCE UNKNOWN</p>

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Residential

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Parcel History

[View parcel history data](#)

Tax Map Info

- [Real Property Tax Map Fee Schedule](#)

Municipality of Glenville

SWIS:	422289	Tax ID:	22.6-5-7
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Tax Map ID / Property Data

Status:	Active	Roll Section:	Taxable
Address:	98 Berkley Sq Ext		
Property Class:	210 - 1 Family Res	Site Property Class:	210 - 1 Family Res
Ownership Code:			
Site:	Res 1	In Ag. District:	No
Zoning Code:	RES -	Bldg. Style:	Split level
Neighborhood:	20304 -	School District:	Burnt Hills
Property Description:	Forest Hills Mayfair 3 L3 Hl2g		
Total Acreage/Size:	179.4 x 152.35	Equalization Rate:	----
Land Assessment:	2024 - \$33,200 2023 - \$33,200	Total Assessment:	2024 - \$190,900 2023 - \$190,900
Full Market Value:	2024 - \$312,951 2023 - \$280,735		
Deed Book:	2034	Deed Page:	800
Grid East:	642527	Grid North:	1471907

Special Districts for 2024

Description	Units	Percent	Type	Value
FD003-East glenville f.d.	0	0%		0
PK005-Park district 5	0	0%		0

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Photographs

(Click on photo to enlarge it.)



Photo

Maps

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WD110-Water district 11	0	0%		0
Special Districts for 2023				
Description	Units	Percent	Type	Value
FD003-East glenville f.d.	0	0%		0
PK005-Park district 5	0	0%		0
UW004-Dlqt Water & Sewer	0	0%	T	0
WD110-Water district 11	0	0%		0
Land Types				
Type			Size	
Primary			169 × 151	

Town of Glenville Building Department
18 Glenridge Road, Glenville, NY 12302
www.townofglenville.org
Tel: (518) 688-1200, Option 8
Fax: (518) 384-0140



James Pangburn
Deputy Building Inspector
Arnold Briscoe
Code Enforcement Officer

REQUEST FOR CERTIFICATE OF OCCUPANCY VERIFICATION

We will research your request as quickly as possible however we suggest that you provide adequate time for processing your request.

This form will be completed free of charge as a courtesy to our property owners. **If more detailed information or copies are requested, you must file a FOIL request with the Town of Glenville Town Clerk.** There is a fee of .25 cents per page provided. Allow for additional processing time for your FOIL request. The FOIL request form is available from the Town Clerk.

PROVIDE THE FOLLOWING INFORMATION: Complete top portion only.

Date: 7/1/2025

Property Owner: Matthew And Erin Botta

Property Address: 98 Berkley Sq Ext

Current Use of Property: residential

Name, Address Phone/Fax Number and Email of Person/Agency Making Request:

THE FOLLOWING INFORMATION IS AVAILABLE IN OUR OFFICE: TOG will complete this portion.

 Records indicate that a Certificate of Occupancy was issued for a

 X A Certificate of Occupancy was not found. This does not mean that one was never issued. This may be due to the construction pre-dating modern building code requirements

*****The Town of Glenville Building Department does not issue and/or re-issue Certificates of Occupancy on existing structures not associated with an open building permit. *****

*****It is assumed that all construction was performed in accordance with the building code and generally accepted practices in effect at the time the work was completed. *****

 X At the time of this search there were no known and/or open violations associated with this property. A site inspection was not requested and was not performed at this time.

 At the time of this search there were known and/or open violations associated with this property. (see attached)

Charlene Belrose

7/1/2025