



## Hampden Township

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### Township Manager

Keith B. Metts

January 23, 2024

John Falls  
2605 Maitland Center Parkway, Suite C  
Maitland, FL 32751

Dear Mr. Falls:

Thank you for writing to Hampden Township with your request for information pursuant to the Pennsylvania Right-To-Know law.

On January 21, 2024 you requested “for property located at 8 South 39<sup>th</sup> Street, Camp Hill, PA, 17011, Parcel No. 10-21-0275-293:

1. Open/pending/expired permits and demolition permits that need attention and any fees due currently;
2. Open code violation or fines due that needs attention currently;
3. Any unrecorded liens/fines/special assessments due.”

Please be advised that no records exist.

Since your request was, in effect, denied, you have the right to file an appeal with the Office of Open Records within fifteen business days of the mailing date of this response. If you file an appeal, the appeal must state the grounds upon which you assert that the record is a public record and address any grounds stated by the undersigned for denying the request. Please see Section 1101 under the Right-To-Know Act with respect to your rights to file an appeal. The appeal must be filed in writing to:

Liz Gerloff Wagenseller, Executive Director  
Office of Open Records  
Commonwealth Keystone Building  
333 Market Street, 16<sup>th</sup> Floor  
Harrisburg, PA 17101

You may also submit your appeal electronically at <https://www.openrecords.pa.gov/Appeals/AppealForm.cfm>. There are also other ways to file an appeal. Please see [OOR - How to File an Appeal \(pa.gov\)](#).

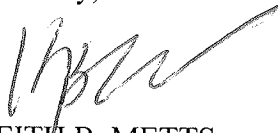
With respect to criminal records, the appeal must be filed in writing with the Office of the District Attorney as follows:

Mr. Falls  
January 23, 2024  
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Office of the District Attorney  
Sean McCormack, District Attorney  
1 Courthouse Square  
Room 202  
Carlisle, PA 17013

If you have any questions or require additional information, please never hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Metts', written over a horizontal line.

KEITH B. METTS  
Right-To-Know Officer



pennsylvania OFFICE OF OPEN RECORDS

JAN 22 2024

Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied.

SUBMITTED TO AGENCY NAME: Code, Permit & Finance (Attn: AORO)

Date of Request: 1/21/2024 Submitted via: [X] Email [ ] U.S. Mail [ ] Fax [ ] In Person

PERSON MAKING REQUEST:

Name: John Falls Company (if applicable):

Mailing Address: 2605 Maitland Center Parkway, Suite C

City: Maitland State: FL Zip: 32751 Email: MLS@stellaripl.com

Telephone: 302-261-9069 Fax: 407- 210-3113

How do you prefer to be contacted if the agency has questions? [ ] Telephone [X] Email [ ] U.S. Mail

RECORDS REQUESTED: Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law. Use additional pages if necessary.

Address: 8 South 39th St, Camp Hill, PA 17011

Parcel: 10-21-0275-293

Owner: MICHAEL LANZA

- 1. Please advise if the below address has any OPEN/PENDING/EXPIRED Permits and demolition permits that need attention and any fees due currently.
2. Also advise if there are any open Code Violation or fines due that needs attention currently.
3. Advise if there are any unrecorded liens/fines/special assessments due.

DO YOU WANT COPIES? [ ] Yes, printed copies (default if none are checked)
[X] Yes, electronic copies preferred if available
[ ] No, in-person inspection of records preferred (may request copies later)

Do you want certified copies? [ ] Yes (may be subject to additional costs) [X] No
RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than [X] \$100 (or) [ ] \$

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: Date Received: Response Due (5 bus. days):

30-Day Ext.? [ ] Yes [ ] No (If Yes, Final Due Date: ) Actual Response Date:

Request was: [ ] Granted [ ] Partially Granted & Denied [ ] Denied Cost to Requester: \$

[ ] Appropriate third parties notified and given an opportunity to object to the release of requested records.

NOTE: In most cases, a completed RTKL request form is a public record. More information about the RTKL is available at https://www.openrecords.pa.gov

Form updated Feb. 3, 2020

JAN 22 2024

**FAX COVER SHEET**

TO	John Falls
COMPANY	Stellar Innovations
FAX NUMBER	17177617267
FROM	Stellar Innovative Solutions Corp
DATE	2024-01-21 14:33:19 GMT
RE	8 South 39th St // Right to Know Request - Code, Permit & Special Assessments

**COVER MESSAGE**

Hello,

We are currently working with closing on this property scheduled and would need the below records verified. Please provide the requested below info at the earliest.

Address: 8 South 39th St, Camp Hill, PA 17011

Parcel: 10-21-0275-293

Owner: MICHAEL LANZA

1. Please advise if the below address has any OPEN/PENDING/EXPIRED Permits and demolition permits that need attention and any fees due currently.
2. Also advise if there are any open Code Violation or fines due that needs attention currently.
3. Advise if there are any unrecorded liens/fines/special assessments due.