



Property Information

Request Information

Update Information

File#:	BS-X01542-7646323219	Requested Date:	01/23/2024	Update Requested:
Owner:	JOSE ALVARADO & GLORIA SHEAFERMANDS	Branch:		Requested By:
Address 1:	1008 COTTON ST	Date Completed:		Update Completed:
Address 2:		# of Jurisdiction(s):		
City, State Zip:	READING, PA	# of Parcel(s):	1	

Notes

CODE VIOLATIONS The City of Reading denied providing information verbally or through Fax/Email. Need to visit the Zoning and Planning & Property Maintenance City Hall for information. Abstractor Search.

Collector: City of Reading
Payable: City Hall, 815 Washington Street, First Floor, Reading, PA 19601
Business# 610-655-6208

PERMITS The City of Reading denied providing information verbally or through Fax/Email. Need to visit the Building and Trades & Property Maintenance City Hall for information. Abstractor Search.

Collector: City of Reading
Payable: City Hall, 815 Washington Street, First Floor, Room, Reading, PA 19601
Business# 610-655-6208

SPECIAL ASSESSMENTS The City of Reading denied providing information verbally or through Fax/Email. Need to visit the City Hall for information. Abstractor Search.

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Payable: City Hall, 815 Washington Street, First Floor, Reading, PA 19601
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DEMOLITION The City of Reading denied providing information verbally or through Fax/Email. Need to visit the Building and Trades & Property Maintenance City Hall for information. Abstractor Search.

Collector: City of Reading
Payable: City Hall, 815 Washington Street, First Floor, Room, Reading, PA 19601
Business# 610-655-6208



UTILITIES

Water/Sewer/Trash:

Account: # 1645401
Status: Pvt – Lienable
Amount: \$2,857.14
Good Thru: 02/29/2024
Payment Status: Delinquent
Account Active: Yes
Collector: Reading Area Water Authority
Payable Address: 1801 Kutztown Road, Reading PA 19604
Phone: 877 - 987 - 2782

From: Jonathan Tinoco <Jonathan.Tinoco@readingpa.gov>

Cc: Jeyda Bermudez
Subject: RE: RTK 1008 Cotton st.

You don't often get email from jonathan.tinoco@readingpa.gov. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

1. If you would like to pick up the documents from our office, please call ahead of time to schedule an appointment.
2. I will not share information regarding the Right To Know request over the phone.

Hope this helps,

Jonathan Tinoco
Administrative Assistant
Law Department - City of Reading
815 Washington Street, Room 2-39
Reading, PA 19601
Office: 610-655-6208
Hablo Español

jonathan.tinoco@readingpa.gov | www.readingpa.gov





CITY OF READING
RIGHT-TO-KNOW REQUEST
FORM (Updated August 22, 2019)

DATE INFORMATION REQUESTED: 1/21/2024

NAME OF REQUESTOR (Required*): John Falls

REQUESTER'S ADDRESS (Required*): 2605 Maitland Center Parkway, Suite
Street address

City, State, Zip Code

Maitland, FL 32751

TELEPHONE/EMAIL (Recommended):

RECORDS REQUESTED

Please state the specific record(s) you are requesting in the "Description of Records" space below. Prior to completing this request, please take a look at the reverse side of this form to see if the records can be obtained directly from a City Department without the Right-to-Know Process. If you are not sure the exact name of the record(s) please describe the record in as much detail as possible so we can identify exactly what you are looking for. Please see the reverse side of this form for records which can be provided in person and without this form. To help the City direct your request and provide for an earlier response, please indicate the Department(s) which you believe may have the records you are requesting (circle/check any department(s) that may have the records) :

- Building and Trades
Community Development
Zoning
Other (write in name of Department)
Property Maintenance/Housing
Fire Department
Police Department
Public Works
Finance/Tax
Human Resources

Description of Records: Email us the information to MLS@stellaripl.com

Address: 1008 Cotton St, Reading, PA 19602

Parcel: 10531629076748

Owner: JOSE ALVARADO & GLORIA SHEAFERMANDS

- 1. Please advise if the below address has any OPEN/PENDING/EXPIRED Permits and demolition permits that need attention and any fees due currently.
2. Also advise if there are any open Code Violation or fines due that needs attention currently.
3. Advise if there are any unrecorded liens/fines/special assessments due.

DO YOU WANT COPIES? YES or NO (circle one)

DO YOU WANT TO INSPECT THE RECORDS? YES or NO (circle one)

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO (circle one)

Requester's Signature: John Falls

Requests may be hand delivered or mailed to the Law Department at Room 2-39, 815 Washington Street, Reading, PA 19601, faxed to (610)557-8266 or emailed to Solicitor@readingpa.gov (email is preferred)

* Requests shall include the name and address to which the agency should address its response (Section 703 of the Right-to-Know Law). If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing which shall include the requestor's address. (Section 702). Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703).

This box is for City of Reading use only
RIGHT TO KNOW OFFICER:
DATE RECEIVED BY THE AGENCY:
AGENCY FIVE (5)-DAY RESPONSE DUE:



**CITY OF READING
RIGHT-TO-KNOW REQUEST FORM
(Reverse Side)**

RECORDS THAT MAY BE OBTAINED WITHOUT FILING A RIGHT-TO-KNOW REQUEST*

The City of Reading has determined that the following records are available directly from the department that maintains them. No Right-to-Know Request is necessary to obtain copies of these records:

Zoning and Planning- City Hall, First Floor, Room 1-41:

- Zoning Permits
- Zoning Hearing Board decisions
- Zoning Hearing Board applications

Building and Trades- City Hall, First Floor, Room 3-10:

- Permits (building, plumbing, electric, and mechanical)
- Certificates of Occupancy
- Stop Work Orders

Property Maintenance- City Hall, First Floor, Room 1-30:

- Housing permits
- Quality of Life Ordinance tickets
- Property Maintenance Inspection Reports (issued on Jan. 1, 2005 or later)
- Notices of Violation (issued on Jan. 1, 2007 or later)
- Copies of placards posted on unsafe/condemned properties

* Due to limitations on our staff, the City reserves the right to limit requests to no more than 3 separate records or for records of more than (3) properties in a 24-hour period. If you need to request more than three separate records at one time, you may be required to submit a Right-to-Know Request.



Reading Area Water Authority
1801 Kutztown Road
Reading PA 19604

**READING AREA WATER AUTHORITY (RAWA)
UTILITY BILLING**
www.ReadingAreaWater.com

Bill Pay On Line: www.readingareawater.com
Bill Pay by Phone: (855) 497-1087
Water Questions: (610) 406-6300
Email Questions: Info@readingareawater.com
Water Emergencies: (484) 459-6113
Sewer Emergencies: (610) 655-6300
Curbside Waste Information: (877) 727-3234
Hardship Program: (610) 655-6141

A-01-YHM-DM-02945-27



ALVARADO JOSE &, SHEAFERMANDS
1008 COTTON ST
READING PA 19602-2526



Service Location:
1008 Cotton St

PRIOR PERIOD PAYMENTS	106.17CR
PRIOR BILL DATE	12/31/23

Account No.	Bill Date	Due Date
1645401	01/31/24	02/29/24

TOTAL ACCOUNT BALANCE	AMOUNT DUE NOW
2,857.14	2,857.14

WATER USAGE 12/06/23 - 01/09/24	18.37
WATER CUSTOMER CHARGE	18.60
OTHER WATER CHARGES	.00
WATER TOTAL	36.97
SEWER USAGE	7.16
SEWER CUSTOMER CHARGE	31.29
SEWER TOTAL	38.45
TRASH AND CLEAN CITY	24.03
RECYCLE	5.15
TRASH, CLEAN CITY AND RECYCLE SERVICES	29.18
WATER PENALTY	3.81
SEWER PENALTY	4.00
TRASH, CLEAN CITY AND RECYCLE PENALTY	2.83
TOTAL CURRENT CHARGES	115.24
TOTAL PAST DUE AMOUNT	2,415.95
METER RECONNECT FEE	.00
COLLECTION FEES	325.95

IMPORTANT INFORMATION

Important Lead Pipe Questionnaire to be completed on our website (<https://www.readingareawater.com>). Sign on today and complete the survey.

GENERAL INFORMATION

If you have questions about the bill, please call RAWA before the bill's due date. Customer Service is available from Monday - Friday, 7:30 am to 4:00 pm. Additional Information regarding your account is located on the reverse side of this Utility bill.

RATES AND CHARGES AFFILIATED WITH WATER ARE SET BY RAWA

RATES AND CHARGES AFFILIATED WITH SEWER, TRASH, CLEAN CITY AND RECYCLE ARE SET BY THE CITY OF READING

ANY COLLECTION FEE AMOUNT SHOWN IS THE AMOUNT AS OF THE DATE OF THIS BILL, AND MAY BE HIGHER OR LOWER IF ADDITIONAL CHARGES HAVE BEEN ADDED OR FEES HAVE BEEN PAID SINCE THAT DATE

AT COLLECTIONS

YOUR ACCOUNT HAS BEEN TURNED OVER TO COLLECTIONS. CONTACT ARCADIA RECOVERY BUREAU LLC AT (610) 455-4115 WITH ANY COLLECTIONS RELATED QUESTIONS AND TO RESOLVE YOUR COLLECTIONS ACCOUNT BALANCE.

RETURN THIS PORTION WITH PAYMENT

Make Check(s) Payable to Reading Area Water Authority - Do Not Fold

Service Location:
1008 Cotton St

ALVARADO JOSE &, SHEAFERMANDS
1008 COTTON ST
READING PA 19602-2526

ACCOUNT NO.	1645401
DUE DATE	02/29/24
TOTAL ACCOUNT BALANCE	2,857.14
AMOUNT NOW DUE	2,857.14



ARCADIA RECOVERY BUREAU LLC
PO BOX 6768
READING PA 19610-0768

Amount Enclosed: _____

00164540190002531192 0000011524 99

METER #	METER SIZE	PREVIOUS READ	CURRENT READ	GALLONS	READ PERIOD	ESTIMATED
NE59834	0.62	3728550	3756045	2750	12/06/23 - 01/09/24	

PAYMENT INFORMATION

RAWA offers 4 convenient ways to pay your Utility Bill. Mail your payment using the enclosed envelope. Pay on line for no additional cost by signing on to www.readingareawater.com. Pay with Cash at any MoneyGram location. Locations can be found by going to www.moneygram.com or a list of locations can be provided upon request. Pay by phone at (855) 497-1087. If you have a question concerning any of these payment methods, please call Customer Service at 610-406-6300 or email at info@readingareawater.com.

The date received will be considered the date of payment. Receipt is not valid until your check has cleared, even if mailed envelope is stamped prior to the due date.

All payments shall be applied to costs of collections and then to oldest outstanding bill.

If water service is terminated for non-payment, a service charge of \$112.00 will be required to have service restored.

Water will not be terminated for non-payment of trash, clean city and/or recycle. If you are notified that your water service is going to be terminated and you believe your water and sewer charges are paid in full, please contact RAWA Customer Service.

Failure to receive your monthly bill does not relinquish responsibility for payment nor waive the customer of paying a penalty.

Estimated Bills: If you see a "Y" under the Estimated section of this bill, this means "YES" your water/sewer bill is being estimated for this month.

A Twenty-five dollar (\$25.00) charge will be added to your account for insufficient funds (NSF).

A Penalty fee of 10% will be assessed only on the WATER, SEWER, TRASH, CLEAN CITY and RECYCLE SERVICE TOTALS portion of this bill if payment is not received within 60 days of the due date.

If RAWA engages a collection agency or an attorney to collect a delinquent account, the customer will be responsible for paying all costs of collection, including collection commission (15%), court costs and reasonable attorney fees.

Property owners, not tenants or other occupants, are responsible to pay this bill.

EXPLANATION OF TERMS

WATER USAGE - Water charge based on the amount of gallons of water used during the Read Period

WATER CUSTOMER CHARGE - Monthly fixed charge that offsets fixed costs of RAWA to lease, maintain and operate the Water System, the largest components of which are RAWA's lease payments to the City of Reading and the principal and interest payments on money borrowed for capital improvements and additions to the Water System.

OTHER WATER CHARGES - Other charges that are not previously mentioned. Includes, but is not limited to: Illegal Turn On Fee, Lien Fee, NSF Charge

SEWER USAGE - Sewer charge based on the amount of gallons of water used during the Read Period

SEWER CUSTOMER CHARGE - Monthly fixed charge that offsets costs for billing, meter reading, equipment, service sewer line, system maintenance, and debt service.

TRASH AND CLEAN CITY - Monthly fixed charge for clean city services such as litter and illegal dumping abatement and removal of trash from public spaces. If the City of Reading is the hauler, this also includes monthly fixed charge for trash service.

RECYCLE - Monthly fixed charge for recycling service

WATER PENALTY - Amount charged (10%) to an outstanding Water amount over 60 days past due

SEWER PENALTY - Amount charged (10%) to an outstanding Sewer amount over 60 days past due

TRASH, CLEAN CITY AND RECYCLE PENALTY - Amount charged (10%) to an outstanding Trash, Clean City and Recycle amount over 60 days past due

TOTAL CURRENT CHARGES - Charges for this current Read Period

TOTAL PAST DUE AMOUNT - Amount due that was not paid by the previous due date(s) excluding amounts referred to a collection agency

METER RECONNECT FEE - Fixed fee of \$560.00 to replace a missing, damaged or tampered meter

COLLECTION FEES - The amount added to any balance sent to collections

TOTAL ACCOUNT BALANCE - Total of all charges due, excluding amounts referred to a collection agency



UTILITY BILLING

PAST DUE NOTICE

DATE: 02/07/24

ACCOUNT NUMBER: 1645401

SERVICE ADDRESS: 1008 Cotton St

ACCOUNT BALANCE: \$2,857.14

**WATER SERVICE TO YOUR ADDRESS IS IN JEOPARDY
TO AVOID PENALTIES AND COLLECTION FEES
PLEASE MAKE A PAYMENT TODAY IN ACCORDANCE
WITH THE INSTRUCTIONS FOUND ON YOUR BILL**

PAY ONLINE AT WWW.READINGAREAWATER.COM

**IF YOU HAVE ANY QUESTIONS ABOUT YOUR BALANCE, PLEASE CALL RAWA
CUSTOMER SERVICE AT 610-406-6300 MONDAY - FRIDAY, 7:30AM - 4:00PM**

**NEED HELP PAYING YOUR BILL?
CALL 610-406-6300 TO DISCUSS PAYMENT OPTIONS**

