



Township of FRANKLIN

Public Records Menu

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FAQs

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I'm having trouble downloading a file. How do I disable my browser's pop-up blocker?

What fees apply to a records request for Township department records (other than Police)?

Where can I find Township Council meeting agendas, minutes and videos?

Note: if experiencing difficulties with file download, check your browser's pop-up blocker. See the FAQs for additional information.

[View Message\(s\)](#)

Request / Incident Summary

Request Type:	Public Records Request
Contact Email / Username:	mIs@stellaripl.com
Reference No:	T000313-022224
Status:	Release-Full
Balance Due:	\$0.00
Payments:	\$0.00

Additional Information

Public records are documents that are not considered confidential and generally pertain to the conduct of government.

Are you requesting records containing personal information:

Yes

records?

What are my rights concerning government records?

New Jersey, any other state, or the United States:

Have NOT been convicted

Signature certifying above conviction statement:

Ryan Williams

Are you looking for information about a specific Township property/location:

Yes

Address:

112 HICKORY RD SOMERSET

Include House Number, Street Name, City and Zip

Block Number:

Lot Number:

Describe the Record(s) Requested:

We are currently working with closing on this property scheduled and would need the below records verified. Please provide the requested below info at the earliest. Address: 112 HICKORY RD SOMERSET NJ 08873 Parcel: Block: 386.15 Lot: 2 Owner: BHARAT PATEL & SHILA B PATEL Please advise if the above address has any OPEN/PENDING/EXPIRED Permits and demolition permits that needs attention and any fees due currently. Also advise if there are any Code Violation or fines due that needs attention currently. Any unrecorded liens/fines/special assessments due.

Please be specific with your records request to narrow our search.

Date/Date Range:

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Note that any challenge to a denial of a request for records under the common law cannot be made to the

denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

I am also requesting the documents under common law:

No

Preferred Method to Receive Records:

Electronic via Customer Portal

Please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

The following charges may apply to a request for Township department records (other than Police records):

FEES:

- Letter size pages - \$0.05 per page,
- Legal size pages - \$0.07 per page,
- Other materials (CD, DVD, etc) - actual cost of material;
- Maps and plan and other special types of records are as per Chapter 180 in the Municipal Code Book

DELIVERY: Delivery/postage fees are additional depending upon delivery type;

EXTRAS: Special service charges may be applied depending on the request.

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

Payment may be made by Cash, Check or Money Order. Please indicate the maximum cost you authorize in the space provided. If our estimate of charges exceeds your maximum, we will contact you before proceeding with your request.

\$0.00

Indicate the maximum cost you authorize for this records request.

- 1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.**
- 2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of Franklin Township, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.**
- 3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.**
- 4. The fees for duplication of a government record in printed form are listed when submitting a request in the portal. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the Franklin Township.**
- 5. You may be charged a 50% or other deposit when a request for copies exceeds \$25. The Franklin Township custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.**
- 6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.**
- 7. By law, Franklin Township must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.**
- 8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.**
- 9. If Franklin Township is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a**

deemed denial of your request.

11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by Franklin Township to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided when requesting records may be subject to disclosure under the Open Public Records Act.

I have read and understand the above statements:

Save

New Message

Return to List

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 Print Messages (PDF)

✓  On 2/27/2024 9:35:01 AM, Franklin Township OPRA wrote:

Subject: Public Records Request :: T000313-022224

Body:

RE: Public Records Request of February 15, 2024, Reference # T000313-022224

Dear Ryan Williams,

The Franklin Township, Somerset County received a public records request from you on February 15, 2024. Your request was for the following record(s):

We are currently working with closing on this property scheduled and would need the below records verified.

Please provide the requested below info at the earliest.

Address: 112 HICKORY RD SOMERSET NJ 08873

Parcel: Block: 386.15 Lot: 2

Owner: BHARAT PATEL & SHILA B PATEL

Please advise if the above address has any OPEN/PENDING/EXPIRED Permits and demolition permits that needs attention and any fees due currently.

Also advise if there are any Code Violation or fines due that needs attention currently.

Public Records Request - T000313-022224

For questions or additional information, please reply to this email.

Sincerely,

Nancy Zumbana
Clerk's Office

> ↩ On 2/26/2024 2:01:01 PM, OrgContacts_38CF9FA0-F551-44EB-A9C5-0A7B41019E0D@stellaripl.onmicrosoft.com wrote:

> ↩ On 2/26/2024 2:01:00 PM, OrgContacts_38CF9FA0-F551-44EB-A9C5-0A7B41019E0D@stellaripl.onmicrosoft.com wrote:

> ↩ On 2/26/2024 2:00:57 PM, OrgContacts_38CF9FA0-F551-44EB-A9C5-0A7B41019E0D@stellaripl.onmicrosoft.com wrote:

> ✉ On 2/22/2024 9:06:39 AM, Franklin Township OPRA wrote:

> ✉ On 2/22/2024 9:06:38 AM, Franklin Township OPRA wrote: