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**From:** Angie Sowden <asowden@town.northborough.ma.us>  
**Sent:** 13 November 2023 15:07  
**To:** Annie Bassett  
**Cc:** R; Andy Dowd; Robert Frederico  
**Subject:** RE: Code, Permit & Special Assessments // 5 CYRUS WAY

Please see my notes in **BOLD** below.  
Thanks!

1. Please advise if the below address has any OPEN/PENDING/EXPIRED Permits and demolition permits that need attention and any fees due currently.

**All permits that have been opened have been inspected and closed out.**

2. Also advise if there are any open Code Violation or fines due that needs attention currently.

**No Code Violations or Fines Due**

3. Advise if there are any unrecorded liens/fines/special assessments due.

**Please reach out to Assessors Office (508) 393-5006 and the Treasurer's Office (508) 393-5046 for the answers to these questions. Thanks!**

*Angie Sowden*

Administrative Assistant  
[asowden@town.northborough.ma.us](mailto:asowden@town.northborough.ma.us)

**Call / Text / Fax:**  
**(508) 393-5010 or (508) 393-5009**

Town of Northborough  
Building Department / Board of Health  
63 Main Street  
Northborough, MA 01532

HOURS

Monday, Wednesday, Thursday: 8am – 4pm  
Tuesday: 8am – 7pm  
Friday: 7am – 12pm

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**Sent:** Friday, November 10, 2023 5:37 PM  
**To:** Angie Sowden <asowden@town.northborough.ma.us>; Annie Bassett <abassett@town.northborough.ma.us>  
**Subject:** Code, Permit & Special Assessments // 5 CYRUS WAY

Hello,

We are currently working with closing on this property scheduled and would need the below records verified. Please provide the requested below info at the earliest.

**Address: 5 CYRUS WAY, NORTHBOROUGH, MA 01532**

**Parcel: 082.0-0117-0002.0**

**Owner: RUSSELL VICTORIA D**

1. Please advise if the below address has any OPEN/PENDING/EXPIRED Permits and demolition permits that need attention and any fees due currently.

2. Also advise if there are any open Code Violation or fines due that needs attention currently.

3. Advise if there are any unrecorded liens/fines/special assessments due.