

City of New Haven, Connecticut  
Public Records Request Form

Department or Division: Building Department Date: 8/15/2023

Submitted via (check box):

EMAIL  U.S. MAIL  FACSIMILE  ONLINE  BY TELEPHONE

Person/Entity Making Request:

Name: Richard Smith

Company (if applicable): Stellar Innovations

Mailing Address: 2605 Maitland Center Parkway, Suite C.

City: Maitland State: FL Zip Code: 32751

Telephone: 302-261-9069

Email: MLS@stellaripl.com

Please sign this document: Please sign this document:

How do you prefer to be contacted if the City has questions? (check box)

TELEPHONE  EMAIL  U.S. MAIL

Records Requested: *Please be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame and type of record or party names. Use additional sheets if necessary. Requests must be for existing records and not request answers to questions. We are currently working with closing on this property scheduled and would need the below records verified.*

Please provide the requested below info at the earliest.

Property Address: 277/279 W IVY ST, NEW HAVEN, CT 06511  
Parcel# 324 0477 03400  
Name: MARTINEZ WALVIN & CHRISTINA

Please advise if the address has any OPEN/PENDING/EXPIRED Permits & demolition permits that need attention and any fees due currently.

Do you want copies? (check box)

- Yes, electronic copies preferred if available
- Yes, printed copies preferred
- No, in-person inspection of records preferred (may request copies later)

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For City Use Only

Tracking No.: \_\_\_\_\_ Date Received: \_\_\_\_\_ Acknowledgement Sent: \_\_\_\_\_

Request: Granted \_\_\_\_\_ Partially Granted (Exemption \_\_\_\_\_) Denied (Exemption \_\_\_\_\_)

Date Records Provided: \_\_\_\_\_

Additional Notes:

Addition Record Requested space if needed: